

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:00 p.m.

**ADDITIONS TO THE AGENDA**

Harvey stated there were two additions to the agenda: Finance-c) Hiring Update, Other c) Circle K Update.

**ROLL CALL**

Paul Aragon – present	Gary Bruce – arrived 7:01	Mike Miller – absent
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – arrived 7:05	

Others present were:

- Carl Harvey-Operations Director
- Barry Schaeffer-Public Works Director
- Linda Blackston –Town Clerk/Treasurer
- Clint Dudley-Recreation Director

**MINUTES-October 27, 2009**

**Rumrill moved to approve the minutes, as presented, of the regular meeting held on 10/27/09. Asbury seconded the motion. Motion carried 4-0.**

**WARRANTS-November 10, 2009**

There were two additions to the warrants: Xcel-\$7,787.11 and Blue Groove/SAI Sports \$318.75. Blackston explained the Blue Groove invoice was for sweatshirts to be sold at the concession stands. The board discussed department spending and reiterated the spending policies and limits for departments.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Old Dominion Brush	Asbury	Main Broom/Replaced twice a year	Schaeffer
Spronk Water Engineers, Inc.	Asbury	Portion will be passed onto school	Harvey

**Bruce moved to approve the warrant’s list dated 11/10/09 for \$56,987.63 and staff salaries dated 10/30/09 for \$29,575.55. Asbury seconded the motion. Motion carried 5-0.**

**PUBLIC COMMENT**

Martinez opened the public comment period as designated on the agenda. Martinez congratulated the young man, Kody Lostroh, for winning the Professional Bull Riding (PBR) championship title recently. He may not live directly in the town limits but it was nice to have LaSalle in the limelight. Martinez requested Blackston or Dudley extend an invitation to Cody to join us at our 100<sup>th</sup> year anniversary celebration in 2010 and congratulate him on his PBR title. Martinez then closed the public comment period.

**ORDINANCE 1-2009-Moratorium-Medical Marijuana**

Martinez explained Ordinance 1-2009 is an emergency ordinance of the town, instituting a temporary moratorium on business applications or the issuance of sales tax licenses for medical marijuana dispensaries. Martinez noted per conversations at the last meeting this will instill a moratorium until the end of the state legislative session. Harvey stated this memorializes the board’s vote from the last meeting and will put a moratorium on medical marijuana dispensaries for 180 days.

**Trevino moved to approve Ordinance 1-2009-Moratorium on Medical Marijuana Dispensaries. Aragon seconded the motion. Motion carried 5-0.**

**RESOLUTION N-2009-Jail Services Contract**

Martinez stated Resolution N-2009 is reaffirming our agreement for municipal jail service with the Board of Weld County Commissioners. Harvey explained this is our annual agreement with Weld County Jail to house our municipal arrestees. There was a small increase from \$22.00 last year to \$25.00 for the 2010 year, for intakes under 4 hours. The daily rate remains the same at \$50.44. Harvey requested the board approve the contract.

**Asbury moved to approve Resolution N-2009 reaffirming the agreement for Municipal Jail Service. Rumrill seconded the motion. Motion carried 5-0.**

**RESOLUTION O-2009-Humane Society Contract**

Harvey noted Resolution O-2009 is to provide for animal care and welfare through the Humane Society of Weld County for the 2010 fiscal year. The fee did decrease from \$122.00 per animal to \$109.83 per animal; the remainder of the agreement is the same as previous years.

**Rumrill moved to approve Resolution O-2009 Humane Society Contract. Trevino seconded the motion. Motion carried 5-0.**

**MOSQUITO CONTROL CONTRACT**

Harvey requested direction from the board on the mosquito control contract with Colorado Mosquito Control. We can do a one-year contract for \$3,100.00 or a three-year contract for \$3,100.00 per year with no rate increase for the three years. The one-year contract rate could increase the following year. Harvey recommended the three-year contract.

**Bruce moved to approve the three-year contract with Colorado Mosquito Control for \$3,100.00 per year with no rate increase for three years. Aragon seconded the motion. Motion carried 5-0.**

**PUBLIC WORKS DEPARTMENT**

Schaeffer provided comp time for the Public Works department. Schaeffer stated they are sweeping streets, gutter pans and jetting the mains of the town. Schaeffer gave an update on the generator building at the North 4<sup>th</sup> lift station. He is going to get a couple bids on the installation of the garage door for the sand and salt shed.

**FINANCE DEPARTMENT**

Blackston provided comp time for the finance department. She reminded the board of the Open House on December 11 and the dinner at Kenny’s Steak House on December 19. Blackston reported she received a letter from Central Weld Water Conservancy District on our carry over

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water. Asbury and other board members had questions concerning where else would the water go besides to the Carter Lake Filter Plant and could we sell the water to recover some of our expense if we do not use all of it. Harvey stated Blackston could contact Central Weld County Water District to see if we could set up a meeting to receive some training on water with Central for the board and staff. The board will wait to decide on the carry over water until more information is received. Harvey gave an update on the hiring of the Administrative Assistant position. We are in the process of narrowing the applicants down to six or seven. Harvey asked for direction from the board on how much they want to be involved in the process for this position. Martinez stated he trusted Harvey and Blackston to make the right choice for the town and any board member who wanted to attend the interviews could. Harvey stated he would let the board members know when the interviews will be so who ever wanted to attend could. Polland will also be involved in the interviews due to her length of service at the town and her expertise.

**POLICE DEPARTMENT**

Harvey reported he has successfully completed his Incident Command 300 and 400 classes. He noted the town is still being tagged by graffiti. The police have solved 16 of the cases involving three juvenile suspects. Harvey will be replacing uniforms before the end of the year. He is going to fill the reserve position by the first of the year. Harvey gave his October monthly report of his departments calls and activity.

**OTHER****Highway 85 Coalition**

Harvey reported the next meeting for the Highway 85 Coalition will be Thursday, November 12. Elizabeth Relford requested the board look over the information distributed in the board packets pertaining to the 85 Coalition before the meeting on Thursday for their input. Martinez noted the information did not seem to have anything out of the ordinary. The board consensus was the information looked good. Unfortunately, no one from the town will be able to attend.

**City of Evans Visioning Meeting-November 21, 2009**

Reminder of the meeting with Evans is scheduled for November 21, 2009 at 9:00 a.m. at the Evans City chambers again. Harvey stated it would be nice to have a good turn out so if anyone could attend please do so.

**Circle K Remediation**

Harvey reported the property has been remediated 100%. He did ask them if they would be willing to donate the shed on that property to the town. They agreed to donate it to the town; we just have to move it. All test holes will be concreted down the shaft to the top of the street.

Asbury received an invitation to a visioning meeting for the school district. He asked if the board would see any problem that he attends. The board and Harvey consensus was he could attend but asked him not to commit to anything that would pertain to the town because at that meeting he would not have the authority to do so without bringing it to the board first.

**RECREATION DEPARTMENT**

Dudley gave an update on current programs. Senior trip will be next Thursday to the dinner theatre in Johnstown. Dudley and the board had a discussion on the sweatshirts he ordered and sold at the concessions stand. Trevino mentioned the invitation the board would like extended to Cody who won the PBR title. Clint stated he would like to invite the person who has the Wells Forgo horse and buggy.

There being no further business the meeting adjourned at 8:02 p.m.

Submitted by,

Linda Blackston  
**Town Clerk / Treasurer**