

CALL MEETING TO ORDER

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:02 p.m.

ADDITIONS TO THE AGENDA

Blackston stated there were no additions to the agenda.

ROLL CALL

Paul Aragon – present	Gary Bruce – present	Mike Miller – present
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – absent	

Others present were:

- Barry Schaeffer-Public Works Director
- Clint Dudley-Recreation Director
- Linda Blackston – Town Clerk/Treasurer
- Toni Polland-Deputy Clerk
- Brad Laue-Town Attorney
- Holly Brue, Ray Mondragon, Colin Mathis, and Ashley Street

MINUTES-September 8, 2009

Miller moved to approve the minutes, as presented, of the regular meeting held on 9/8/09. Rumrill seconded the motion. Motion carried 5-0.

WARRANTS-September 22, 2009

There were no additions to the warrants.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Farm Plan	Asbury	Void check/Re-issued new check	Blackston
Hillside Rental	Asbury	North 4 th Street Project	Schaeffer
Rocky Mountain Supply	Asbury	Loader-Couplers/ O-Rings	Schaeffer
Varra Companies Inc.	Miller	Two Truck Loads	Schaeffer
Cummins Rocky Mountain	Miller	Repair at Lagoon/Insurance Claim	Schaeffer
Inventron	Schaeffer	Repair of flow meter/Insurance Claim	Schaeffer
Union Pacific Railroad	Rumrill	Annual Lease Payment	Blackston

Bruce moved to approve the warrant’s list dated 9/22/09 for \$44,188.03 and staff salaries dated 9/15/09 for \$33,598.12. Rumrill seconded the motion. Motion carried 5-0.

PUBLIC COMMENT

Martinez opened the public comment period as designated on the agenda. Colin Mathis of Evolution Sign & Design, LLC introduced himself and expressed his appreciation for the cooperation received by the town with his new business. Martinez thanked Mr. Mathis for coming to the meeting and welcomed his

business to town. Martinez closed the public comment period.

2008 AUDIT REPORT

Martinez stated Dave Cole briefly met prior to the meeting with staff and a couple board members. Dave was there to answer any questions the staff or board might have. Martinez noted that due to the decrease in revenue the 2010 budget will be a challenge.

REQUEST TO SET PUBLIC HEARING DATE-LaSalle Fire Department Special Events Permit

The LaSalle Fire Department has submitted a valid application for a special events permit. In order to meet liquor licensing requirements the town is required to post and publish notice of public hearing for the event no less than 10 days before the hearing. Staff requests the board schedule a public hearing for October 13, 2009 at 7:00 p.m. immediately prior to the regular meeting of the board.

Rumrill moved to schedule a public hearing for October 13, 2009 for the LaSalle Fire Department Special Events Permit. Aragon seconded the motion. Aragon-yes, Asbury-yes, Miller-abstain, Rumrill-yes, Bruce-yes.

PLANNING & ZONING –NEW BUSINESS SYNOPSIS

Vice Chair, Ray Mondragon, provided the report for the last planning and zoning commission meeting. Two business synopsis were discussed, Mariana’s All About Tax Service and Evolution Sign & Design & Big Boy Manufacturing. The planning and zoning commission recommend forwarding the two businesses synopsis to the board and welcoming them to town. Polland noted each business was considered a use by right per code.

Miller moved to approve the Business Synopsis for Mariana’s All About Tax Service and Evolution Sign & Design & Big Boy Manufacturing. Bruce seconded the motion. Motion carried 5-0.

TRANSPORTATION PLAN UPDATE

Polland disclosed information regarding the September 17, 2009 Transportation Plan progress meeting with Felsburg, Holt and Ullevig (FHU). The town is in receipt of all traffic counts that were conducted one week after the start of school. Land use forecasts, street cross sections and bus drop-off and pick-up options were discussed. Staff has been asked to assist with the land use forecasts using existing and build out numbers, preliminary figures were provided. The first reimbursement funds were received this week. FHU also provided the project completion date has been extended into 2010 due to upcoming holiday seasons.

RECREATION DEPARTMENT

Dudley provided his comp time and an update on current programs. He will be attending the CPRA State Conference Wednesday-Friday of this week. Dudley stated he had a request from Don Juan Restaurant to use the baseball and softball fields for three Sundays this fall to host a benefit tournament for David Chacon. The board consensus was they do not mind them using the fields but the timing is not good and the availability of the fields is full. The board asked Dudley to get with Don Juan’s to see if they could do a tournament in the spring instead.

PUBLIC WORKS DEPARTMENT

Schaeffer provided an update on his purchase of a plow truck and the progress of the sand and gravel shed. He requested approval to purchase rubber plow blades for the plow trucks for

\$1271.00 from J and S Contractors Supply Company. **Asbury moved to approve the purchase of rubber plow blades from J and S Contractors Supply Company for \$1,271.00. Bruce seconded the motion. Motion carried 5-0.** Schaeffer is looking at shutting down the non-potable system at Dove Hill on October 30, 2009.

FINANCE DEPARTMENT

Blackston continues to work on the 2010 proposed budget. Blackston requested to attend the Colorado Government Officers Association (CGFOA) Conference November 17-20 in Keystone for \$687.00 plus mileage. Blackston feels the education at this conference would be beneficial. **Miller moved to approve Blackston attend the CGFOA conference November 17-20 in Keystone. Rumrill seconded the motion. Motion carried 5-0.** She distributed the August Financial Statement and August Debit Card Breakdown. Blackston noted the revenue's continue to decrease.

POLICE DEPARTMENT

Harvey was unable to attend the meeting.

OTHER-E-Weld County Area Agency on Aging-Retirement Celebration Invitation

Blackston reported we received an invitation to Beverly Reid's retirement celebration October 2, 2009 at 3:00-5:30 for anyone who would like to attend.

Blackston stated Mayor Martinez received a letter from the High Plains Library District in regards to their third annual Common Read. They are asking that we rally behind them and join the Common Read by reading and discussing the book, promoting the events and encouraging others to read for fun. The Common Read runs from September 21 to October 31.

There being no further business the meeting adjourned at 7:52 p.m.

Submitted by,

Linda Blackston
Town Clerk / Treasurer