

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:01 p.m.

**ADDITIONS TO THE AGENDA**

Harvey stated there is one addition to the agenda under Other: CDOT Stimulus Package.

**ROLL CALL**

Paul Aragon – absent	Gary Bruce – present	Mike Miller - present
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – arrived 7:05	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Public Works Director-Barry Schaeffer
- Clint Dudley-Recreation Director
- Linda Blackston – Town Clerk/Treasurer
- Toni Polland-Deputy Town Clerk
- Holly Bruce, Shanen Weber, Scott Hodson

**MINUTES-December 9, 2008**

**Rumrill moved to approve, with the noted correction, the minutes of the regular meeting held on 12/9/08. Bruce seconded the motion. Asbury-abstain, Bruce-yes, Rumrill-yes, Trevino-yes, Miller-yes.**

**WARRANTS-January 13, 2009**

Excel Energy was added to the warrants for \$5,794.56 and SCWCC for \$120.00.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Comcast	Miller	Two bills/Extension to Barry’s office	Harvey
HD Supply Waterworks	Asbury	Warranty for handheld meter read	Blackston
Clint Dudley	Dudley	Refund for his kids in Basketball	Dudley
Rogers Automotive, Inc	Bruce	Module for starter/Loader	Schaeffer
Green Leaf Tree Service	Bruce	Pass Thru/One a partial cut	Harvey
Tennant Sales & Service	Bruce	Street sweeper/directional flashers	Schaeffer
Proforce Law Enforcement	Trevino	Tasers are not here yet	Harvey
Tech Ag, Inc	Bruce	Year supply for lagoon/Chemicals	Schaeffer
The Humane Society	Bruce	Litter of kittens	Harvey
InteliChoice Inc.	Bruce	Police Software Support	Harvey

Weld County Juvenile Assessment	Asbury	Annual Contribution	Harvey
Steve Mestad	Asbury	955 John Deere Tractor	Schaeffer
<b>Miller moved to approve the warrant's list dated 1/13/09 for \$139,289.29 and staff salaries dated 12/15/08 &amp; 12/31/08 for \$54,062.70. Trevino seconded the motion. Motion carried 5 – 0.</b>			

**PUBLIC COMMENT**

Martinez opened the public comment period as designated on the agenda. Martinez thanked the board and staff for the plant that was sent for the loss of his grandfather. Martinez closed the comment period.

**RESOLUTION A-2009-Designation of Public Posting Place**

Martinez stated the Town is required by ordinance to make a resolution for the public posting place annually. The public posting place of notices of public meetings will continue to be at 128 N. 2<sup>nd</sup> Street, LaSalle, Town Hall Office.

**Bruce moved to approve the Public Posting Place at 128 N. 2<sup>nd</sup> Street, LaSalle, CO. Miller seconded the motion. Motion carried. 5-0**

**RESOLUTION B-2009-Appointment of 2008 Auditor**

Martinez reported Resolution B-2009 refers to engaging the services of an independent Certified Public Accountant to perform the 2008 Audit. Cole & Crosier, P.C. is the desired firm to perform the audit for 2008.

**Bruce moved to approve Cole & Crosier, P.C. be appointed the 2008 auditor. Rumrill seconded the motion. Motion carried. 5-0**

**RESOLUTION C-2009-Patriarch LLC Development Agreement, 1st Amendment**

Martinez stated Resolution C-2009 is for amending the development agreement between the Town of LaSalle and Patriarch Development LLC concerning section 18-non-potable water irrigation system and section 19-potable water service, including but not limited to water rights, certain conveyances associated with the Dove Hill Estates Subdivision. Harvey noted a change on the 1<sup>st</sup> amendment paper they received in their packet; made and entered into on this 22<sup>nd</sup> day of December, 2008 will now read made to be effective on the 22<sup>nd</sup> day of December, 2008. The irrigation well and three shares of Godfrey Ditch will now belong to the Town of LaSalle.

**LIQUOR LICENSE RENEWAL**

**Armadillo Restaurant**

The Armadillo Restaurant is requesting a renewal of their liquor license. Martinez noted there were no issues.

**Rumrill moved to approve the Liquor License Renewal for the Armadillo Restaurant. Bruce seconded the motion. Motion carried 5-0**

**PLANNING & ZONING**

**Weld County Referral-ZMPH-2557-Dan Shaffer and Cudd Energy**

The regular Planning & Zoning meeting was canceled due to lack of quorum. Polland stated this referral is for a temporary office trailer and is a continuation of what began in 2007. It has been determined the continued use would not affect the town therefore it is recommended the box be

checked indicating there are no conflicts with our interest.

**Miller moved to approve the Weld County Referral-ZMPH-2557 checking the box indicating we have reviewed the request and find no conflicts with our interest. Trevino seconded the motion. Motion carried. 5-0.**

#### RECREATION DEPARTMENT

Dudley reported the Weld County Senior Nutrition Program shuts down for two weeks every year over Christmas break leaving our seniors without a congregate meal. This year the recreation department provided meals to cover these two weeks. The recreation department would like to thank Ken Kidd for his donation to the seniors. His contribution was used to cover the cost of the meals. Martinez asked Dudley to thank Ken Kidd on behalf of the mayor and board. Dudley requested approval to hire Kathy Lind at the rate of \$10.00 per hour. Kathy would work 10-15 hours per week year round, with the exception of late May-July when she will work 35 hours per week. Kathy has worked here for two years and does a good job. The board consensus was to hire Kathy Lind. **Miller moved to approve the hiring of Kathy Lind for \$10.00 per hour. Asbury seconded the motion. Motion carried. 5-0.** Dudley also requested approval to sponsor practicum student, Ben Lowe. Ben is a student at UNC and would like to perform his practicum starting late January and ending late April. He will need to have a background check done prior to beginning his practicum. **Trevino moved to allow Ben Lowe do his practicum at the Town of LaSalle providing he clears his background check. Miller seconded the motion. 5-0**

Scott Hodson and Shanen Weber presented the final Master Park Plan. The board and staff thanked them for their work.

#### PUBLIC WORKS DEPARTMENT

Schaeffer provided Comp time accumulated by Public Works employees. Schaeffer recapped events of the acquisition of the '96 John Deere tractor approved by board phone consensus. There was a progress report on the painting of the water tower. Concerns were expressed regarding painting and weather temperatures. Harvey stated there is a 2-year warranty on the paint regardless of weather issues. Schaeffer relayed recent problems with Mineral Resources water usage at the drilling site. Apparently the town's meter which was in the possession of Mineral Resources no longer registers usage and will need to be replaced. Actual usage during recent activities is at question and staff was directed to retrieve Halliburton's records for accurate numbers for billing. Harvey indicated the sale of water for Mineral Resources activities is based on the town's amount of carry over water. Schaeffer also provided information regarding replacement of shop light fixtures, and problems with a hydrant under warranty leaking at the Ensign property.

#### FINANCE DEPARTMENT

Blackston stated she would like to become more pro-active with the Certificate of Deposits held by the Town. There was a lengthy discussion regarding current CD accounts, rates and maturity dates. Blackston was directed to shop around for rates. Additionally the board authorized CD rollovers and new CD purchases with the funds from checking and ColoTrust. Blackston will continue to bring the CD's to the board as they mature. Blackston requested we pay \$3,988.48 out of our 2009 budget for our carry over water. This was discussed at our last meeting and it does come out of our 2009 budget. **Asbury moved to pay \$3,988.48 for our carry over water. Trevino seconded the motion. Motion carried. 5-0.** Blackston submitted the 2009 Salaries for approval. **Miller moved to approve the 2009 Salaries as presented. Asbury seconded the motion. Motion carried. 5-0.**

**POLICE DEPARTMENT**

Harvey stated he has purchased all of his 2008 expenditures. He is working on getting bids for the police cars. The speed trailer was out on 1<sup>st</sup> Avenue and was vandalized. The trailer was tipped over and pushed down the street. Harvey thinks it will be fine.

**OTHER**

**Home Address Numbering**-Harvey reported Mark Johnston is requesting to do address numbering again for our residents. The board consensus was to allow him to do the address numbering if the resident wanted it done.

**RE-1 School Bus Loading/Unloading**-Harvey received a letter from Jeff Cogburn at the RE-1 School District. The letter states the school would be moving the bus pick up and drop off zone out of the parking lot and on to Peterson Way in order to maximize the safety of the students, staff, and parents. Harvey reminded the board this was requested back in November of 2006 and the board denied their request. Harvey discussed reasons why not to allow this which were the same reasons it was not allowed before. The board consensus was to stay with the previous board decision and not allow the school to move their bus pick up and drop off zone.

**CDOT**-Harvey received an email from CDOT discussing the economic stimulus package selection and prioritization process. Martinez handed out additional material on this subject from MPO.

There being no further business the meeting adjourned at 8:39 p.m.

Submitted by,

Linda Blackston  
**Town Clerk / Treasurer**