

**Board of Trustees**

**TOWN OF LASALLE**

**Regular Meeting**

**MINUTES**

**March 25, 2008**

**PUBLIC HEARING- LaSalle Fire Department –Special Event Permit**

At 7:00 p.m. Mayor Martinez opened the public hearing to consider the Special Event Permit. Martinez asked who would do the fire calls during the event. Harvey responded with they will do their own calls. With no further comments, the public hearing closed at 7:02 p.m.

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:03 p.m.

**ADDITIONS TO THE AGENDA**

Harvey requested two additions: under Finance – Trash Fee Increase and under Other –Central Water meeting.

**ROLL CALL**

Paul Aragon – present	Gary Bruce – present	Mike Miller – absent
Tony Asbury – present	Jane Rumrill – absent	
Andy Martinez – present	Tony Trevino – arrived 7:13pm	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Barry Schaeffer-Public Works Director
- Linda Blackston – Town Clerk/Treasurer
- Toni Polland-Deputy Town Clerk
- Holly Bruce, Greg Bell, Jill Bailey, Larry Orleans

**MINUTES-March 11, 2008**

**Asbury moved to approve, as presented, the minutes of the regular meeting held on 3/11/08. Bruce seconded the motion. Motion carried 3 – 0.**

**WARRANTS-March 25, 2008**

There were no additions to the warrants.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Greeley Electric Repair, Inc.	Asbury	Lift Station Pump	Schaeffer
Hensley Battery	Asbury	Radar Trailer	Harvey
Hillside Rental	Asbury	Excavator Rental for 4 <sup>th</sup> St. Work	Schaeffer
Xcel Energy	Bruce	Repair street lights	Harvey

**Bruce moved to approve the warrant’s list dated 3/25/08 for the total of \$27,812.46 and staff salaries dated 3/14/08 for \$25,241.52. Asbury seconded the motion. Motion carried. 3–0.**

**PUBLIC COMMENT**

Martinez opened the public comment period as designated on the agenda, there being none Martinez closed the public comment period.

**PLANNING & ZONING**

**Use by Special Review**

Polland reported on the Special Planning Commission Meeting held on March 19<sup>th</sup> to consider a Use by Special Review. A public hearing took place to consider comments from the neighborhood as it related to a proposed residential use at 117, 119 and 121 Main Street made by Greg Bell. At the hearing, only one resident from the Central Business District (CBD) was present, and indicated they would prefer to see the building occupied rather than vacant. Following the public hearing, the commission had recommended board approval of the use by special review. Polland noted Jill Bailey was unable to attend the public hearing, but was present this evening. Bailey conveyed her concerns regarding the residential use, and disclosed activities with her business that may inconvenience Mr. Bell. The board also heard from Greg Bell who reiterated his attraction to the community and the historical aspects of the building. Martinez polled the board and staff regarding their opinions of this use. Harvey suggested with the size of the buildings, the use be limited to two residential units.

**Asbury moved to approve the Use by Special Review for Greg Bell to occupy 117, 119 and 121 Main Street as a residential unit, contingent upon the execution of a mutual understanding agreement which would be recorded in the chain of title to the property, limited to two residential units, and that the special use was non-transferable and would terminate if Bell no longer owned the property. Aragon seconded the motion. Motion carried 4-0.**

**LIQUOR LICENSE RENEWAL**

**Diamond Shamrock**

Martinez stated all required forms have been completed and there were no outstanding issues.

**Bruce moved to approve the renewal of the Liquor License for Diamond Shamrock. Trevino seconded the motion. Motion carried. 4-0**

**LaSalle Classic Liquor**

Martinez stated all required forms have been completed and there were no concerns.

**Asbury moved to approve the renewal of the Liquor License for LaSalle Classic Liquor. Aragon seconded the motion. Motion carried. 4-0**

**LaSalle Fire Department-Special Event Permit**

The LaSalle Fire Department is once again requesting a special events liquor license. The date of the event is April 19, 2008.

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**Asbury moved to approve the LaSalle Fire Department special events permit. Trevino seconded the motion. Motion carried. 4-0**

**RECREATION DEPARTMENT**

Dudley was unable to attend the meeting. Harvey stated Dudley had one action item. Dudley is requesting approval to contract with Ragged Doll to provide entertainment for the 2008 LaSalle Day dinner and dance. **Trevino moved to contract with Ragged Doll to provide the entertainment for the 2008 LaSalle Day dinner and dance for \$1000.00. Bruce seconded the motion. Motion carried. 4-0.** Asbury reported the component for the scoreboard is expected this next week.

**PUBLIC WORKS DEPARTMENT**

Schaeffer reported they have started up the WCR 394 sewer main project again. Progress has been on the slow side but steady. Schaeffer stated everything is ready for clean-up day. The parks have been fertilized and watered. There has been an increase in the rate from Schaeffer Digging Service of \$10.00 per tach hour. The last increase was in September of 2005.

**FINANCE DEPARTMENT**

Blackston discussed the Conservation Trust Fund with the board. The board consensus was the amounts used and the items chosen were acceptable. Blackston distributed the February financial statement and the debit card breakdown.

Blackston reported she would like board direction on delinquent water accounts. Blackston suggested the Town go back to the previous way of collecting delinquent accounts. The resident would have to pay current plus half of the past due to keep from being turned off, for the following month pay current plus remainder of past due. The board discussed the options and decided it would be okay to try it and if it does not work, we can try something else.

Blackston informed the board of a 50-cent increase for trash pickup for the Town. Historically the increase has been passed on to the residents. The board felt the increase should be passed onto the residents. Blackston will have the Resolution at the next meeting. **Aragon moved to pass the trash increase of 50-cent on to the residents effective April 1, 2008. Bruce seconded the motion. Motion carried. 4-0.**

**POLICE DEPARTMENT**

Harvey presented the proclamations for National Victims Rights Week and requested the board approve the two proclamations. **Asbury moved to proclaim April 13-19 as the National Victim's Rights Week. Trevino seconded the motion. Motion carried. 4-0**

Harvey updated the board on a resident in violation of nuisance order. The Town had a roll off dumpster delivered to the resident's home and the charges will be passed thru to the resident.

**OTHER**

**Ensign Update**

Harvey reported we did have a pre-construction meeting with Ensign and their contractors. Majority of the grading has been completed and they will bring in more gravel than required by the Town. Harvey passed out the preliminary schedule he received from the contractors.

**CML Invitation-Annual Conference**

An invitation was given to board for the CML annual conference in Steamboat Springs.

**Central Water Meeting**

Harvey reported there is going to be a Godfrey Ditch meeting on March 31, 2008 at 10:30, with Evans, Central, and LaSalle . Carl will be attending.

There being no further business the meeting adjourned at 8:31 p.m.

Submitted by,

Linda Blackston  
**Town Clerk / Treasurer**