

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:02 p.m.

**ADDITIONS TO THE AGENDA**

Harvey requested an addition under Police-Electrical Bid for Evidence Room, and under Other-Central Weld Water District GPM Letter.

**ROLL CALL**

Paul Aragon – absent

Gary Bruce – present

Mike Miller – arrived 7:25pm

Tony Asbury – present

Jane Rumrill – present

Andy Martinez – present

Tony Trevino – present

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Public Works Director-Barry Schaeffer
- Clint Dudley-Recreation Director
- Linda Blackston – Town Clerk/Treasurer
- Toni Polland-Deputy Town Clerk
- Holly Bruce

**MINUTES-January 22, 2008**

**Asbury moved to approve, as presented, the minutes of the regular meeting held on 1/22/08. Trevino seconded the motion. Motion carried 4 – 0.**

**WARRANTS-February 12, 2008**

There was one addition to the warrants: Xcel Energy for \$5,616.79

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Aamco Transmissions	Asbury	Pick-up running good	Schaeffer
Northern Colorado Fluid Power	Bruce	Snow plow switch	Schaeffer
MT3 Solutions	Martinez	Web Site/Hosting Services	Harvey
Spradley Barr/Ford	Bruce	Police Car Repairs	Harvey
Hillside Rental	Bruce	Sump Pump to use on leak	Schaeffer
Colorado Dept of Public Health	Rumrill	Compliance on Lagoon/pass thru	Harvey

**Bruce moved to approve the warrant’s list dated 2/12/08 for the total of \$8,9137.44 and staff salaries dated 1/31/08 for \$27,922.70 Rumrill seconded the motion. Motion carried. 4 –0.**

**PUBLIC COMMENT**

Martinez opened the public comment period as designated on the agenda. Tony Asbury thanked the board and staff for the plant the Town sent him due to his father's death. Martinez closed the comment period.

**ORDINANCE 1-2008-Contract for perpetual use of CBT water-First reading**

Harvey indicated this contract applies to the two water shares provided by Ensign Drilling. The ordinance was prepared by Northern Colorado Water Conservancy District and has built in emergency clause. It is requested a Public Hearing be set for February 26, 2008 for the second reading for the second reading and adoption of Ordinance 1-2008.

**Rumrill moved to set the Public Hearing for Ordinance 1-2008, Contract for perpetual use of CBT water for February 26, 2008. Trevino seconded motion. Motion carried. 4-0**

**LIQUOR LICENSE RENEWAL-Don Juan Restaurant**

Martinez stated all required forms have been completed and there were no outstanding issues.

**Asbury moved to approve the renewal of the Liquor License for Don Juan Mexican Restaurant. Trevino seconded the motion. Motion carried. 4-0**

**RECREATION DEPARTMENT**

Dudley was unable to attend the meeting and there was no department report.

**PUBLIC WORKS DEPARTMENT**

Schaeffer provided his department report, which included information regarding sewer maintenance through jetting, and preparing to make the new sewer camera operational. Background information concerning the Ford Ranger transmission failure was given, and Schaeffer stated there is a three year warranty on the transmission.

Capital outlay items presented and approved in the 2008 budget are being requested by Schaeffer. The first item is for the purchase of a 4x4 Ford F150 Pickup from Spradley Barr. Schaeffer stated the expenditure is within the budget amount, and will be a rotation of his current pickup which has over 110,000 miles. Considerable deliberations ensued regarding previous discussion on the needs for a pickup with a plow attachment. Martinez polled each board member for his or her opinion on the topic. Varied opinions were expressed regarding a pickup with a plow feature, and new versus used. Warranty issues in addition to the longevity of a new pickup with a plow were also discussed. Schaeffer indicated the ordering of the 2008 model pickup at Spradley Barr would expire in April. **Trevino moved to approve the purchase of the 2008 Ford F150 4x4 Pickup from Spradley Barr in the amount of \$19,658.00. Miller seconded the motion. Motion carried. 5-0.**

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Schaeffer is requesting authorization to purchase a walker mower previously budgeted and approved by the board. Colorado Equipment bid is \$13,855.00 with our trade-in once ordered it will be three to four weeks for arrival. **Asbury moved to approve the purchase of the Walker Mower MDDGHS 20.9 for 13,855.00 with trade-in. Bruce seconded the motion. Motion carried. 5-0.**

Final item requested was for the purchase of a portable welder from United States Welding. Schaeffer explained the benefits of the welder, which includes a generator unit. **Miller moved to approve the purchase of the Portable Welder for \$3000.00. Trevino seconded the motion. Motion carried. 5-0.**

Schaeffer continues to obtain information regarding the boiler problems at the center. With no response from the installer, he will obtain estimates from others for repairs. Schaeffer discussed the repairs of the water line on Johnson Drive, a curb stop leak on Main Street, and a contractor who left a snake in a residential clean out, which is obstructing our main.

#### FINANCE DEPARTMENT

Blackston stated she checked on the interest rates of ColoTrust and they are going down but not as much as other banks. She will continue to monitor rates. Blackston requested permission to contact the 2006 election judges to see if they would be interested in conducting the 2008 election. With only three meetings prior to Election Day, this would give us ample time to contact other individuals if they are not interested. The board agreed the previous judges did a great job and it would be okay for Blackston to contact the previous judges. Blackston informed the board Bruce mailed out letters on dog licenses and Pollard has been working on the Comcast Franchise Agreement. Blackston continues to cross train on many of the aspects in her department, including payroll, water billing, and payables.

#### POLICE DEPARTMENT

Harvey discussed the Wireless Advanced Communications bid for necessary upgrade to the MDT's (Mobile Data Terminals) and 700MHz. He indicated the need to keep up with technology or get shut down in November. There is a possibility the ML900 computer out of unit 290 can be utilized which we will find out during the retrofitting. Miller asked if there is a market for old MDT's which Harvey stated there is not. **Miller moved to approve purchase of the MDT's and the 700MHZ upgrade in the amount of \$31,760.00. Asbury seconded the motion. Motion carried. 5-0.** Harvey supplied the board with a bid from Kitzman Electric to install new light fixtures in the evidence room. The bid includes all three rooms, however with the two north rooms completed the third room may not be necessary. **Bruce moved to approve the bid from Kitzman Electric to put the lights in the evidence room for the amount not to exceed \$1,285.00. Trevino seconded the motion. Motion carried. 5-0.**

#### OTHER

**Comcast Franchise Renewal-** Harvey stated Brad Laue suggested additional language in our agreement, and the representative at Comcast on this matter is out of the office until the end of the week. We will know more at the next board meeting. Pending the Comcast decision on our modified language, the board needs to make a decision to the term of the agreement, be it five or ten. Staff recommends the ten year term considering the experience with the renewal agreement.

The consensus of the board was for a ten-year term.

**Election Packets-**The election packets were available on February 11, 2008.

**Tierdael Construction Company Public Notice-**Harvey reported CDOT brought by some fliers from Tierdael Construction Company updating us on current and future construction at the bridge. Harvey will be contacting the CDOT representative for additional information.

**Chamber of Commerce Banquet-** An invitation to the Chamber of Commerce Banquet on March 13, 2008 was received and board members were advised to contact the for reservations.

**Cans for Kids-** George Metcalf of Sean's A+ Used Cars, would like to put out containers for cans to help the kids raising money to purchase playground equipment. The board said it was fine to put a container here at the Town Hall.

**Ken Salazar Meeting Invitation-** February 21, 2008

**CML Annual Legislative Workshop-**February 27, 2008. Rumrill may be interested in going.

**Central Weld request letter-**Harvey requested authorization to forward a letter to Central Weld County Water District requesting the gallons per minute delivered remain permanently at 600 gallons per minute. Currently the gallon per minute drops to 550 in the evening, and to maintain the fire department ISO rating 600 is preferred. Our contract allows up to 1100 gallons per minute..

**MPO-**Martinez reported on the meeting he attended last Thursday. Martinez would like to get with City of Evans regarding 35<sup>th</sup> Avenue bridge project. Where we are at now and if we are on the same page that they are.

There being no further business the meeting adjourned at 8:26 p.m.

Submitted by,

Linda Blackston  
**Town Clerk / Treasurer**