

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:01 p.m.

**ADDITIONS TO THE AGENDA**

Harvey stated there were two additions to the agenda under other: Non-Potable water Request and CIRSA Information.

**ROLL CALL**

Paul Aragon – present	Gary Bruce – present	Mike Miller - absent
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – arrived 7:10	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Public Works Director-Barry Schaeffer
- Clint Dudley-Recreation Director
- Linda Blackston – Town Clerk/Treasurer
- Toni Polland-Deputy Town Clerk
- Holly Bruce, Dewayne Bohlender, Dale Bohlender
- Claudia Reich

**MINUTES-December 11, 2007**

**Asbury moved to approve, as presented, the minutes of the regular meeting held on 12/11/07. Aragon seconded the motion. Motion carried 4 – 0.**

**MINUTES-December 20, 2007**

**Rumrill moved to approve, as presented, the minutes of the special meeting held on 12/20/07. Aragon seconded the motion. Motion carried 4 – 0.**

**WARRANTS-January 8, 2008**

Excel Energy was added to the warrants for \$5,948.72.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Landmark Engineering, Inc.	Asbury	Pass through	Harvey
Northern Colorado Driveline	Asbury	For Single Axle-Re-do driveline	Schaeffer
Colorado Equipment	Asbury	Hydraulic Oil and Oil Filter	Schaffer
Tire Pro	Bruce	Bill’s Pick-up & Tire repair	Schaeffer
Nu-Way Cleaners	Asbury	Different cleaners locations bill differently	Harvey
IntelliChoice Inc.	Rumrill	Police Department new software	Harvey
Postmaster	Bruce	Postage Replenish	Blackston

**Bruce moved to approve the warrant’s list dated 1/8/08 for the revised total of \$84,447.24 and**

staff salaries dated 12/15/07 & 12/31/07 for \$50,214.01. Rumrill seconded the motion. Motion carried 5 – 0.

**PUBLIC COMMENT**

Martinez opened the public comment period as designated on the agenda. There being none, Martinez closed the comment period.

**RESOLUTION A-2008**

**Designation of Public Posting Place**

Harvey stated the Town is required by law to make a resolution for the public posting place annually. The public posting place of notices of public meetings will continue to be at 128 N. 2<sup>nd</sup> Street, LaSalle, Town Hall Office.

**Bruce moved to approve the Public Posting Place at 128 N. 2<sup>nd</sup> Street, LaSalle, CO. Trevino seconded the motion. Motion carried. 5-0**

**RESOLUTION B-2008**

**Appointment of 2007 Auditor**

Harvey reported Resolution B-2008 is in regards to engaging the services of independent Certified Public Accountant to perform the 2007 Audit. Cole & Crosier, P.C. is the desired firm to perform the audit for 2007.

**Asbury moved to approve Cole & Crosier, P.C. be appointed the 2007 auditor with the attached addendum engagement letter. Trevino seconded the motion. Motion carried. 5-0**

**RESOLUTION C-2008**

**Vacation of Sanitary Sewer Easement**

Harvey informed the Board of a correction in the copy of the Resolution they received. A new one was handed out with the correction. Resolution C-2008 is for the vacating of a sanitary sewer easement located on the Godfrey Bottom Annexation No. 5.

**Asbury moved to approve Resolution C-2008-Vacation of Sanitary Sewer Easement. Trevino seconded the motion. Motion carried. 5-0**

**PLANNING & ZONING**

**Ensign U.S. Drilling, Inc.-Variance Requests**

Ensign requested a variance to allow a 45 degree angled section of barbed wire on the top of the fence surrounding their regional headquarters site. The Planning & Zoning Commission recommend the board approve the Ensign variance request.

**Rumrill moved to approve Ensign U.S. Drilling Inc., variance request to allow for barbed wire on the top of the fencing at the property. Trevino seconded the motion. Motion carried. 5-0.**

**Ensign Drilling U.S. Inc.,-Variance Request**

Ensign also submitted a variance request to allow for the installation of an above ground diesel tank, which will be located at the furthest eastern section of the site. Ensign has indicated any and all regulations pertaining to the above ground fuel storage tank will be followed.

**Bruce moved to approve Ensign U.S. Drilling Inc., variance request to allow the above ground diesel tank at the site. Rumrill seconded the motion. Motion carried. 5-0**

**Weld County Referral**

**Brad & Jolene Luster-USR-1645**

This referral is in the town's secondary growth boundary. It has been determined the use would not impact the town therefore it is recommended the box be checked indicating there are no conflicts with our interest.

**Bruce moved to approve the Weld County Referral-USR-1645 checking the box indicating we have reviewed the request and find no conflicts with our interest. Aragon seconded the motion. Motion carried. 5-0.**

**Weld County Referral**

**P & A Turkey Farms-PF-1050**

This referral is for a final plat for nine lots with Estate uses, one common open space outlot and two agriculture outlots for property located well outside secondary growth boundaries of LaSalle.

**Bruce moved to approve the Weld County Referral PF-1050 checking the box indicating we have reviewed the request and find no conflicts with our interest. Aragon seconded the motion. Motion carried. 5-0.**

**Weld County Referral**

**Dale Bohlender Revocable Trust SE-1126**

This referral involves a subdivision exemption to split existing improvements to create a 1.75-acre parcel. The location of the parcel is located on the southern most secondary growth boundary of town.

**Rumrill moved to approve the Weld County Referral SE-1126. Aragon seconded the motion. Motion carried. 5-0.**

**Planning & Zoning Commission Resignation**

**Leah Heneger**

Leah Heneger announced she will be resigning from the commission due to her busy schedule.

**Asbury moved to accept Leah Heneger's resignation with regrets. Aragon seconded the motion. Motion carried. 5-0.**

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**Planning & Zoning Commission Appointment  
Claudia Reich**

Claudia Reich has indicated her schedule now allows for time to serve on the Commission and would like to. **Asbury moved to approve appointment of Claudia Reich to serve on the Planning & Zoning Commission. Trevino seconded the motion. Motion carried. 5-0.** Mayor Martinez swore in Claudia Reich to serve the commission.

**RECREATION DEPARTMENT**

Dudley reported the Principal from the Elementary school contacted him regarding the possibility of writing a grant to help fund a new playground at the school. The school is not eligible for GOCO funding, GOCO recommended the school partner with the Town. The board agreed as long as we have a written letter of support from the school board. Dudley requested to change a few policies regarding the rental of the Community Center. The board agreed to have half-day rentals as long as it is specified how many hours it could be used. It was not agreed upon that the Town discontinue the inspection fee for local non-profits or that the staff get a discounted rate for renting the Community Center.

**PUBLIC WORKS DEPARTMENT**

Schaeffer updated the board on the Comp time accumulated by the Public Works employees. The Public Works has removed most of the snow piles from the streets from the past snowstorms. The snow blower has been working well. Schaeffer requested to purchase a sewer camera inspection system which he has found within our budgeted amount. Harvey noted the camera would help locate taps and possibly prevent illegal taps. Also it will be helpful for preventive care. **Asbury moved to approve the purchase of the sewer camera up to \$27,000.00. Trevino seconded the motion. Motion carried. 5-0.** Schaeffer informed the board he has gotten bids for a pickup from 5 dealers in our area. Four responded and of those four, two seemed to be within our limit. Martinez suggested the pickup have attachments for a push plow to suit the needs of Town. Martinez requested Schaeffer to get pricing to see if it would be feasible for the Town. Schaeffer will get back to the board next meeting. Schaeffer received a call from the gentlemen in Gilcrest interested in the caboose. He wanted to meet but due to the weather, he was unable to meet with him. The Town had a substantial water leak at 200 Todd Avenue. During the process of fixing the leak, they had to tear up some of the street, which they will have to address in the Spring. Martinez requested the Town start establishing their snow routes as soon as possible. Possibly have work sessions after Town meetings if time permits.

**FINANCE DEPARTMENT**

Blackston reported she will have training on Conservation Trust Fund via internet. Blackston reported a CD at Bank of Choice is up for renewal on the 15<sup>th</sup> of this month. The new rate was 4.25% for 12 months. The Colorado East Bank rate is 4.5 %. The board request Blackston shop around for other rates. Blackston informed the board we will be switching over to the new digital postage meter sometime this month. Blackston submitted the 2008 Salaries for approval.

**Asbury moved to approve the 2008 Salaries as presented. Aragon seconded the motion. Motion carried. 5-0.**

**POLICE DEPARTMENT**

Harvey reported the new software program has been installed. Overall, it has a lot more than anything we have ever had. The blazer was used for about 3 days during the last snowstorm and did not have any problems. It will still need to have the headlight issue looked at. Reserve Officer, Dave Miller, put in about 4 hours in December, but that will rise more now that the holidays are over. Harvey suggested we need to get rid of the 292 police car at some time in the near future due to all its problems. We have had these cars for four years now and need to consider rotating them out, through the 2009 Budget plans.

**OTHER**

**Comcast Franchise Renewal**-Harvey asked the board to review the Comcast Franchise Renewal Agreement so we can decide how to proceed with a new resolution accepting the agreement or with changes deemed necessary by the board and/or Brad Laue.

**MPO Update**-Martinez provided an MPO update. Martinez feels we need to collaborate better to resolve issues such as congestion and air quality. The regional Transportation Authority maybe revisited. Martinez reported that there will be a project of overlaying South Highway 85 to Highway 60.

**WATER REQUEST**-Harvey received a request from a contractor regarding nonpotable water for approximately 10,000 gallons a day for 3 months. This amount of water being removed a day could destroy our well. Harvey is not sure it is worth the risk. In addition, this would affect our augmentation plan. Consensus of the board is not to allow the contractor the use of our nonpotable water.

**CIRSA**-Harvey informed the board the Town received a check from CIRSA for 65,972.00. This check was unexpected. CIRSA was at one time the Town's insurance carrier, and the check was a rebate.

There being no further business the meeting adjourned at 8:45 p.m.

Submitted by,

Linda Blackston  
**Town Clerk / Treasurer**