

CALL MEETING TO ORDER

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:00 p.m.

ADDITIONS TO THE AGENDA – Harvey stated there were no additions to the agenda.

ROLL CALL

| | |
|-------------------------|---------------------------------------|
| Paul Aragon – present | Gary Bruce – present |
| Tony Asbury – present | Jane Rumrill – present |
| Andy Martinez – present | Tony Trevino – present (arrived 7:10) |

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Toni Polland – Deputy Town Clerk
- Holly Bruce, Nadine Rogers

MINUTES 3/27/07

Asbury moved to approve, as presented, the minutes of the regular meeting held on 3/27/07. Rumrill seconded the motion. Motion carried 4 – 0.

WARRANTS 4/10/07

Sorenson indicated there were no additions to the warrants.

| <u>Inquiries</u> | <u>by</u> | <u>Explanation</u> | <u>by</u> |
|----------------------|-----------|--|-----------|
| Big R Stores | Asbury | 14” cut quick: item for the WCR 394 project. | Schaeffer |
| Qwest | Asbury | Monthly bill for telephone usage. | Sorenson |
| LaSalle Oil Co. | Aragon | Total diesel fuel for tractor. | Schaeffer |
| Falcon Pump & Supply | Asbury | Trash pump with trailer. | Schaeffer |

Rumrill moved to approve the warrant’s list dated 4/10/07 for the total of \$54,639.96 and staff salaries dated 3/28/07 for \$26,260.52. Bruce seconded the motion. Motion carried 4 – 0.

PUBLIC COMMENT

Martinez welcomed any public comments as designated on the agenda. At this time there were no comments to the Board of Trustees.

PLANNING AND ZONING

Polland reported in the absence of Chairman Orleans. Polland stated that the Planning and Zoning committee was unable to meet on April 4th, 2007 due to a lack of a quorum. With no recommendation, Polland stated that Weld County Referral – RE 4628 – Briggs was located outside the primary and secondary growth boundaries of LaSalle and does not conflict with the interests of the town. **Rumrill moved to approve Weld County Referral - RE - 4628 by checking the box we have reviewed the request and find no conflicts with our interests. Bruce seconded. Motion carried 4 – 0.**

Polland presented the business synopsis for The Yankee Clipper. The Yankee Clipper currently operates a business as a hair salon and wishes to change the use to include Massage Therapy. Nadine Rogers, a licensed massage therapist has completed the required documentation from the town. In addition, all other aspects of the business synopsis have been addressed. **Asbury moved to approve the change of use for The Yankee Clipper. Bruce seconded the motion. Motion carried 4 – 0.**

Rumrill asked if the Planning and Zoning Committee was going to revisit the zoning or possible rezoning of the Central Business District. Polland stated that staff had been in contact with the Town Attorney and were discussing possible other uses within the district.

LIQUOR LICENSE RENEWAL – Diamond Shamrock

Harvey stated that all documentation for the renewal is in order. In addition to the liquor license renewal, Diamond Shamrock has submitted a change of manager. The new manager is Gabriel Rexford. Harvey requested approval of both of these items.

Trevino moved to approve the renewal of the Liquor License for Diamond Shamrock. Aragon seconded the motion. Motion carried 5 – 0.

Asbury moved to approve the change of manager for Gabriel Rexford, for Diamond Shamrock. Aragon seconded the motion. Motion carried 5 – 0.

BASEBALL FIELD - Update

Harvey presented the board with the final amendments to the Letter of Understanding with the Union Pacific Railroad in order to finalize the purchase of the Baseball fields. GOCO and the railroad have approved all of changes to the language. The changes to the restriction on use of this property as an athletic field or park will forever remain. Harvey anticipated the closing would take place the last week in April. **Rumrill moved to approve the Amendment to the Letter of Understanding between the Union Pacific Railroad Company and the Town of LaSalle, Colorado and authorized the mayor to sign the document. Trevino seconded the motion. Motion carried 5 – 0.**

FOOTBALL FIELD - Update

Harvey stated he had been in conversations with Jeff Cogburn and Randy Kern speaking on behalf of the School District RE-1 regarding the watering of the football field. The School District would like to explore the possibilities of attaching with the town's augmentation plan for watering the football field. Harvey explained there were a number of options regarding the football field property but before any further research could be done, an IGA between the town and the school district needs to be in place.

The IGA would be specific regarding the water issue and would include a cost agreement to pass through expenses to the school district from invoices incurred on behalf of the town. Regardless of the eventual decision, the school district will need to use potable water on the football field for up to at least 60 days. The cost of this to the School District will be at the current regular water rate. Harvey requested direction from the board on these issues. The consensus of the board was to continue conversations with the school district working towards an IGA before incurring any expenses.

RESOLUTION K – 2007, Patriarch Developers – LOC / Final Acceptance Phase II

Harvey indicated that Resolution K-2007 was to memorialize the decision by the board on the meeting dated March 27, 2007. Staff has reviewed the outstanding punch list of issues and found all items in compliance. **Bruce moved to approve Resolution K – 2007, Patriarch Developer – LOC / Final Acceptance of Phase II and granting final acceptance with the exception of the non-potable system, erosion control and the landscaping. Aragon seconded. Motion carried 5 – 0.**

PROCLAMATION – Victims Rights Week

Harvey stated that Weld County officials are asking for local support of National Crime Victims’ Rights Week. Martinez introduced the Proclamation of Victims Rights Week. **Rumrill moved to approve the Proclamation proclaiming the week of April 22 – 28, 2007 as National Crime Victims’ Rights Week. Trevino seconded the motion. Motion carried 5 – 0.**

RECREATION DEPARTMENT

Department Report – Dudley reported on current programs including the youth soccer and volleyball leagues. Dudley stated he would be attending the 2007 CPRA Spring Summit April 11 - 13 this week.

Dudley updated the board on the Special Recreation District proposal. Local municipalities are still on board with the proposal but Platteville have raised some timing concerns for the upcoming elections. Platteville is working to place a Home Rule question on the ballot in the near future and feels that these two issues on the ballot at the same time would not be advantageous. They would like to work together and make sure that these two questions are placed on separate elections. Dudley requested that the Mayor appoint two members of the board to represent LaSalle in upcoming meetings regarding the Special Recreation District proposal. Martinez will work with members of the board and Dudley to identify individuals available to attend the meetings.

Dudley requested approval to advertise for the summer assistant position. The position would be advertised through the Recreation Department at UNC, on the town’s web site and on the CPRA web site. These advertisements would be at no cost. Harvey noted that in the past, advertisements have not resulted in sufficient numbers of applicants and suggested a broader advertisement approach. Dudley will investigate the cost of using local newspapers and report back to the board. Consensus of the board was to proceed with the web site advertisements as well as the possibility and cost of local newspapers.

Dudley presented the board with bids for the purchase of this summers baseball hats for the Recreation Department. He requested approval to spend \$504.00 for the purchase of baseball hats for the 2007 season through Victory Sales.

Asbury moved to approve the expenditure of up to \$504.00 to Victory Sales for the purchase of baseball hats for 2007 season. Bruce seconded the motion. Motion carried 5 – 0.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer reported that the WCR 394 sewer line project was progressing well and had completed approximately 1100 ft. of pipe. The planning for Clean Up Day is complete and dumpsters will be available on April 14 & 15 regardless of the weather. Schaeffer stated that staff has been monitoring the progress of the Dove Hill well and Patriarch Developers have assured staff that the well will be operational by Monday April 16.

Schaeffer stated that John Scheopner has tendered his resignation; his last day was April 6. Schaeffer requested the board accept his resignation. **Asbury moved to accept the resignation of Public Works employee John Scheopner, with regrets. Trevino seconded the motion. Motion carried 5 – 0.** An employment advertisement had been placed in the Greeley Tribune. The completed applications have been reviewed and interviews scheduled for Thursday evening April 12th at 6:30 p.m. Packets will be delivered to all board members wishing to attend.

FINANCE DEPARTMENT

Department Report – Sorenson reported to the board on the Central Weld County Water District billing, the March 2007 Financial Statement and confirmation of the Pre-Audit Meeting to be held Tuesday April 17th at 7:00 p.m. The mayor directed Sorenson to place water usage and restrictions on the agenda regularly starting the month of May.

POLICE DEPARTMENT

Department Update – Harvey reported on the completion of the squad room, issuance of the seizure money from the Drug Task Force, an update on the reserve officer program and the monthly activity report for the month of March. Harvey also stated that with the weather improving the department would be bringing the speed trailer back onto the streets, starting in the school areas.

Harvey stated that Brandon Stovall has successfully passed his probationary period as of April 7, 2007. He recommended that he be taken off of probation and given the salary increase as budgeted, \$41,583 per year, retroactive to April 7th. **Trevino moved to approve the change of Stovall's status from probationary to regular full time and initiate a change in salary to \$41,583.00 per year retroactive to April 7, 2007. Aragon seconded the motion. Motion carried 5 – 0.**

OTHER

Other informational items included; three (3) CML seminars, Boards & Commissions, Foundations In Leadership and the Spring Outreach Meeting.

Rumrill asked if the board and staff were going to review some of the older ordinances, possibly scheduling extra meetings. Harvey stated that he was hoping to get past Clean-up Day and the hiring interviews for Public Works. Martinez agreed and suggested that these meetings could be scheduled for early May.

Martinez reported to the board that one individual, Mike Miller, had expressed interest in the position of Trustee. He stated that in the absence of any other individuals coming forward he would contact Miller and arrange for him to appear before the board at the next meeting, April 24th.

Being no further business the meeting was adjourned.

Meeting adjourned at 8:02 p.m.

Submitted by,

Bradley K. Sorenson
Town Clerk / Treasurer