

CALL MEETING TO ORDER

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:00 p.m.

ADDITIONS TO THE AGENDA – Harvey stated there was one addition to the agenda. Under 9 Other, an update on the Committee for Positive Weld County Partnerships.

ROLL CALL

Paul Aragon – absent	Gary Bruce – present	Anita Salazar - absent
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – present	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Brad Laue – Town Attorney
- Holly Bruce

MINUTES 2/13/07

Asbury moved to approve, as presented, the minutes of the regular meeting held on 2/13/07. Trevino seconded the motion. Motion carried 4 – 0.

WARRANTS 2/27/07

Sorenson indicated there was one addition to the warrants. An increase to the Nationwide Retirement Solutions invoice due to an under estimated monthly payment.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Colorado East Bank	Asbury	For certified check payment to Co. Dept. of Public Health.	Sorenson
Greeley Electric Repair Inc.	Bruce	Repairs to N. 4 th St. Lift Station	Schaeffer
Nelson Office Supply Inc.	Asbury	Part for Recreation printer	Dudley
Colorado Water Well Pump	Asbury	Pass-through for Dove Hill well preventative maint. on equip.	Schaeffer
Wireless Advanced Comm.	Martinez	Annual maintenance agreement.	Harvey

Bruce moved to approve the warrant’s list dated 2/27/07 for the amended total of \$38,505.36 and staff salaries dated 2/13/07 for \$24,454.90. Rumrill seconded the motion. Motion carried 4 – 0.

PUBLIC COMMENT

Martinez welcomed any public comments as designated on the agenda. At this time there were no comments to the Board of Trustees.

TRUSTEE RESIGNATION

Martinez stated that he had received a voice mail from Trustee Anita Salazar tendering her resignation. He had saved the message and would make it available should any of the board wish to hear the tape. Harvey stated that due to the nature of the resignation being verbal he suggested the message be heard and entered into the record. Martinez agreed and played the tape to the audience and the board. **Asbury moved to accept the resignation of Trustee Anita Salazar, with regrets. Trevino seconded the motion. Motion carried 4 – 0.**

RESOLUTION I – 2007 – Dove Hill Estates – Phase II Denial of Final Acceptance & LOC Extension

Harvey stated that Resolution I – 2007 is to memorialize the board action approved February 13, 2007. Harvey noted that the current LOC was in effect until November of 2007 and based on the action of the board to review the Final Acceptance of Phase II of the Dove Hill Estates within six (6) months, it may not be necessary to have the LOC extended for a full year. The board agreed. **Asbury moved to approve Resolution I – 2007, Dove Hill Estates – Phase II Denial of Final Acceptance and LOC Extension. Bruce seconded the motion. Motion carried 4 – 0.**

RECREATION DEPARTMENT

Department Report – Dudley reported on the activity of the Recreation Department including the progress of the July 7, 2007 LaSalle Day festivities, an upcoming Senior’s Trip to the Celestial Seasons facility and the athletic programs currently under way. The Senior Trip is open to all LaSalle residents over the age of 55 and will take place on March 30th.

Dudley updated the board on the meeting held on Friday, February 16th regarding the interest level with local towns, (Gilcrest, LaSalle & Platteville) in forming a special recreation district. The towns of Gilcrest and Platteville have voiced support for the recreation district proposal. Martinez requested a listing of pros and cons for the creation of a recreation district. Dudley stated:

- Pros: Reduced cost of Local Government (LaSalle) savings of about \$110,000.
- More services offered.
- Larger and more active seniors organization.
- The possibility to build or purchase a facility.

Cons: Loss of community / local municipality input for the services and programs offered.

Dudley stated that his research on the revenue side of the special district could provide approximately \$700,000 annually for operating the administration and programs of the recreation department. This was based on the area of the proposed district and a 1 mill tax levied on property taxes. This tax would have to be approved by the voters within the boundaries of the district. A large portion of the operating funds will be generated through oil and gas revenues.

Asbury asked about the rosters of local teams and the status of B & C Legion teams. Dudley stated he envisioned participants being able to play and practice within their home areas. Dudley stated he didn’t believe it made sense for LaSalle to continue to be responsible for Legion Baseball. Dudley stated that these types of questions are certainly important to LaSalle, as well as the other two towns, but exact bylaws governing the special recreation district would be ultimately up to the board of the recreation district. The

make up of the board of the district would be included in the initiative that would go to a vote of the residents addressing the question of creating the special recreation district. Dudley discussed the possibility of bringing the question of the creation of the special recreation district to a vote as soon as November 2007 or April 2008.

Harvey acknowledged that these discussions are in the preliminary stages of the creation of a special recreation district but many questions remain for the board to address. These questions include but are not limited to the coming years budgets, the inclusion of the seniors group, LaSalle Day and the disposition and / or use of the Town's assets and facilities. Martinez agreed there is still much more work to do before the board could address the issue and instructed Dudley to continue to work on defining the boundaries of the special recreation district. Dudley stated a second meeting would be held on March 9th at 8:00 a.m. in Gilcrest.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer reported to the board on the activities of the Public Works Department including; the condition of the streets regarding pot holes and the drainage of the melting snow, the condition of the North 4th Street lift station and repairs that were done to some of the older dirt roads.

Based on the heavy snow and extreme cold weather Schaeffer suggested pushing back the clean-up / burn day this spring until the 14 –15 of April. At this time there is still a considerable amount of snow in many back yards and residents may not be ready to clean up around their property until we have a couple weeks of good weather. The board concurred and set the date of the spring Clean-up / Burn day for April 14 & 15, with alternate dates of April 21 & 22 due to more inclement weather.

FINANCE DEPARTMENT

Department Report – Sorenson reported to the board on the North Front Range MPO monthly billing and possible upgrades to the Town of LaSalle web site. Sorenson stated that Daylights Saving Time was due to change on March 11 and in the past the Board has rescheduled the time of the meetings to 8:00 p.m. to correlate with the change of the time. The trustees discussed changing the meeting time and decided to remain the time of the Board of Trustees Meeting unchanged at 7:00 p.m.

Sorenson also reported on the possibility of adding credit cards as a method of payment for the town. Sorenson presented estimated costs and projected credit cards usage. The consensus of the board was that at this point in time the costs associated with offering credit cards was greater than the convenience factor and the board would revisit the issue as the population and necessity for credit card availability grows.

Sorenson requested to purchase an updated software package for the town. Town Hall currently uses Microsoft Office Professional 97 and the newest version is Office 2007. Sorenson stated he is in contact with the company authorized to work with state and federal agencies in accordance with the state bid, Insight Inc. This contract offers Microsoft products at a substantial reduction over retail. Pending the final quote the town will be able to purchase 12 licenses for the software at a cost of \$123.15 each. The board agreed that the upgrade is needed and instructed Sorenson to call for a telephone consensus once the final details have been arranged.

POLICE DEPARTMENT

Department Update – Harvey stated that there were two training opportunities for the Police Department. The first was a one day school safety crisis planning workshop that is offered at no charge. Harvey will be attending the workshop on March 5th. The second was a class in the Reid Technique of Interviewing and Interrogation. Harvey requested approval for Sgt. Erazo and Officer Wafel to attend this class. The cost is \$545.00 per person plus meals. **Rumrill moved to approve the expenditure of up to \$1,090.00 plus meals for Sgt. Erazo and Officer Wafel to attend the 4-day Reid Technique of Interviewing and Interrogation class. Trevino seconded the motion. Motion carried 4 – 0.**

Harvey stated that the Police Department is in need of an interview room for audio recording and eventually video recording. Harvey presented the board with a bid and the plans for remodeling the existing area in the back of the Police Department. Harvey requested expenditures of up to \$3,750.00 to remodel the Police Department area. Harvey stated these remodels would be considered capital expenditures. **Rumrill moved to approve the expenditure of up to \$3,750.00 to remodel the Police Department area, providing a room for audio and video recording. Trevino seconded the motion. Motion carried 4 – 0.**

Harvey requested an expenditure of \$450.00 for the Valley High School After-Prom Party. Harvey stated the town has participated in this event for a number of years and serves to provide a positive activity following the prom. **Bruce moved to approve the expenditure of \$450.00 for the Valley High School After-Prom Party. Rumrill seconded the motion. Motion carried 4 – 0.**

Harvey also updated the board on the configuration on the officer’s area, status of desk and computer space used by the officers and an update on a high profile arrest resulting in the seizure of drug money and other property items.

OTHER

Other informational items included a CML seminar on Powerful Communication and a letter updating the Committee for Positive Weld County Partnerships.

Being no further business the meeting was adjourned.

Meeting adjourned at 8:27 p.m.

Submitted by,

Bradley K. Sorenson
Town Clerk / Treasurer