

CALL MEETING TO ORDER

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:00 p.m.

ADDITIONS TO THE AGENDA – Harvey stated there were three additional items for the agenda. Under 8, Public Works there is a letter from the town to the residents regarding the testing of the drinking water within the LaSalle water system. Under 10, Police Department, there is a request to repair the computer systems in the officers area. Under 11, Other, an update on the augmentation plan.

ROLL CALL

Paul Aragon – absent	Gary Bruce – present	Tony Trevino – present (arrived 7:04)
Tony Asbury – present	Jane Rumrill – absent	
Andy Martinez – present	Anita Salazar – present	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Bradley Laue – Town Attorney
- Holly Bruce, Brad Deroo, Carol Deroo, Ronda Dimzoff

MINUTES 1/9/07

Salazar corrected the statement regarding Resolution B – 2007, Appoint 2006 Auditor, *Salazar stated she wondered if the board’s desire to have the Finance Committee or designated individual(s) hold a meeting with the auditor prior to the audit and a workshop with the full board prior to the presentation of the completed audit report needed to be included in his letter.*

Asbury moved to approve, with the amended wording regarding the meetings with the auditor, the minutes of the regular meeting held on 1/9/07. Bruce seconded the motion. Motion carried 3 – 0.

WARRANTS 1/23/07

Sorenson indicated there were two additions to the warrants. One an invoice to The Travelers for the town’s general liability insurance policy in the amount of \$31,575.00 and petty cash receipts for meter pit parts in the amount of \$14.86.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Garnsey & Wheeler	Martinez	Repairs for the snow blower.	Schaeffer

Salazar moved to approve the warrant’s list dated 1/23/07 for the amended total of \$53,710.33 and staff salaries dated 1/10/07 for \$24,481.41. Bruce seconded the motion. Motion carried 4 – 0.

PUBLIC COMMENT

Martinez welcomed any public comments as designated on the agenda. At this time there were no comments to the Board of Trustees.

CITIZEN REQUEST FOR REIMBURSEMENT – 131 W. Union Ave.

Martinez acknowledged Mrs. Rhonda Dimzoff, residing at 131 W. Union. Dimzoff had previously requested reimbursement for services provided by Mr. Rooter regarding a partial backup of the sewer line. On January 9, 2007 the Board of Trustees had granted a partial reimbursement (50% of the charge) due to the Dimzoff's being new to the area. Dimzoff was again in front of the Board to request the balance of the services that had been performed. Dimzoff reiterated that they were not aware of the policy requiring residents to contact the Public Works Department prior to engaging a service regarding the main sewer line and feels they should be fully reimbursed. In addition, regardless of the outcome of the reimbursement request she suggested some sort of "New Residents Packet" be given out in order to inform new residents of policies and procedures regarding the town, utilities and the Public Works Department.

Martinez thanked Dimzoff for her suggestion and agreed that it would be a good idea to have a "New Resident Packet". Martinez also stated that issues such as these could be addressed in the quarterly newsletter. Martinez went on to address the reimbursement request by clarifying that the sewer line was not totally blocked and there was still flow through the line. The back up was not an emergency situation and therefore the Public Works Department should have been given an opportunity to clear the line before any outside services are performed on the Town's sewer line. Again, the reason the Board granted the 50% reimbursement on 1/9/07 was due to Dimzoff's being new to the area, not the status of the line. The Board was in agreement and no further reimbursement was granted.

TRASH REMOVAL

Sorenson presented the three bids for the removal of trash for the Town of LaSalle. Harvey noted that two of the bids were consistent with regard to the requested method and frequency of trash removal service while the third bid chose to deviate from the existing removal services. This third bid (Waste Management) would not allow for unlimited trash removal and instead would provide a 96-gallon plastic trash can for the residents. If the individual would want more than one can it would require an addition charge. Salazar asked for clarification of the recycling program. Sorenson stated the recycling dumpsters were located at the Community Center. Harvey stated that curbside recycling was too expensive. Martinez stated that the current service provider, B & C Refuse, has worked for the town for a number of years. During that time the town has received very few complaints while receiving many complements for the manner in which they do their job. They have helped us keep the town clean. Martinez recommended that the board of trustees award the bid to B & C Refuse.

Salazar commented on the letter that was sent to B & C Refuse; asking if some of the services provided were unreasonable for the residents to ask of a trash carrier. Harvey stated that by contract, B & C does not have to go above and beyond. They have made the decision to provide that level of service in return for the rate increase agreed to earlier last year. Harvey made a point to note that during the recent snowstorms the town has not missed one week of trash removal as many other municipalities have experienced.

Martinez reiterated his support of the B & C Refuse bid and introduced owner Brad Deroo. Deroo thanked the town and the board for their support in the past and explained his reasoning for the importance of the

town’s business to him personally and professionally. **Bruce moved to award the bid for trash removal for the town to B & C Refuse. Trevino seconded the motion. Motion carried 4 – 0**

Harvey stated that the Resolution memorializing the contract would be forthcoming on the first meeting of February. Harvey also asked the Mayor and Board to review the trash fees charged to the residents. With each new rate increase for trash removal the town has adjusted the trash removal fee charged the residents to reflect those new costs. The Mayor agreed to review the pass through charges for trash removal and discuss the issue at the next regular board meeting.

RESOLUTION C – 2007 – Union Pacific Railroad Park Purchase Contract

Harvey stated that Resolution C – 2007 is to memorialize the contract previously approved by the board. This is a necessary step required by GOCO for our grant. The closing for the purchase will occur on March 29, 2007. **Bruce moved to approve Resolution B – 2007, Union Pacific Railroad Park Purchase Contract. Trevino seconded the motion. Motion carried 4 – 0.**

RESOLUTION D – 2007 – GOCO Grant Contract – Purchase of Wayne Norman Memorial Park

Harvey stated that Resolution D – 2007 is required by GOCO for our grant. It is in order to memorialize the board’s acceptance of the grant. This item needs to be completed during the 45-day period prior to closing. We are still waiting for all three of the documents listed in the resolution that will be included as the exhibits. Salazar inquired about the approved budget. Harvey stated that the approved budget referred to the fact that the town had budgeted for the revenue and the matching funds. Salazar also inquired about the status of any interest accruing during the holding of the grant funds. Dudley stated that the town would not receive the grant until closing and therefore would not accrue any interest. Harvey stated that Laue has reviewed both grants to ensure there are no TABOR or Enterprise issues.

Asbury moved to approve Resolution D – 2007, GOCO Grant Contract – Purchase of Wayne Norman Memorial Park. Trevino seconded the motion. Motion carried 4 – 0.

RECREATION DEPARTMENT

Department Report – Dudley reported on the progress of the due diligence required for the GOCO Grant. Dudley stated the town would meet all the requirements necessary within the 45-day period. Dudley requested approval to purchase a laptop computer that had been previously approved in the 2007 budget. Dudley provided 3 bids for the computer and recommended the Apple Computer, Macbook. The total cost will be \$1,249.00. **Bruce moved to approve the purchase of an Apple Macbook laptop for the Recreation Department in the amount of \$1,249.00. Trevino seconded the motion. Motion carried 4 – 0.**

Dudley also updated the board on the status of all in progress sporting programs. Trevino inquired about the chairs at the Community Center. He had noticed a number of damaged ones. Dudley stated he would inspect all of the chairs and replace any that are broken. The chairs are not repaired when broken due to liability issues should the repaired chairs fail or collapse.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer updated the board on the activities of the Public Works Department including, snow removal, water meter repairs due to the extreme cold weather, the boiler at the Community Center and the repairs required for the North 4th lift station. Schaeffer brought to the attention of the board that the town is encountering some issues regarding the lagoon entrance. The owners of the property next to the lagoon entrance area have started to take the fence between the two properties down and park along the west side of their property blocking the access lane. Harvey stated that the easement for the property was not recorded and staff will continue to research the documentation. The town does have prescriptive easements in place for the past forty-two (42) years. Laue concurred with this opinion. Harvey suggested the town engage Laue to begin legal proceeding in order to bring the issue to a conclusion. Salazar stated this should be a priority issue, the board was in agreement. Schaeffer gave the board a copy of the notice mailed to the residents regarding water testing. This notice informed the residents regarding current and future testing and monitoring efforts in the town.

FINANCE DEPARTMENT

Department Report – Sorenson presented the board with four (4) bids for the Telecommunication System. Sorenson brought 3 of the 4 telephones and reported on each of the company / product submitting bids. Martinez stated he had done some business with The Talk Shop in the past and was satisfied with their product and service. **Asbury moved to award the Telecommunication System for the Town Hall to The Talk Shop, at a cost of \$5,506.29. Trevino seconded the motion. Motion carried 4 – 0.** In conclusion, Sorenson stated he had begun to research the use of credit cards for use in connection with the town's receivables.

POLICE DEPARTMENT

Department Update – Harvey reported on condition of the computers in the officer's area. The three old computers are now failing and in need of reconditioning. To recondition these three computers will cost just less than \$1,000.00. **Salazar moved to approve spending up \$1,000.00 to repair the three (3) computers in the Police Officers area. Asbury seconded the motion. Motion carried 4 – 0.**

Salazar asked if the town had money set aside in the 2007 Budget for street repairs. Harvey stated the Budget had approximately \$80,000.00 earmarked for overlays and pothole repairs. Salazar asked if there was a policy regarding back-ups. Harvey stated that each situation is reviewed individually. Salazar wanted to make sure that the newsletter includes the policy to call Public Works in the next edition. Harvey stated the information was included in the last edition but would see to it that it was included again. Salazar inquired about the status of the snow-covered fire hydrants. Harvey stated that the Fire Department had cleared all of the hydrants.

Harvey informed the board on an upcoming Senate Bill, SB-7 – 21. This Senate bill is of interest to LaSalle because the content of the bill is regarding the railroad and amount of time a train may block an intersection. This will certainly get the attention of the railroads and should be interesting to watch how the bill proceeds through the legislature.

Salazar inquired about the timing and procedure for the goal setting of the departments. Harvey stated he had not begun working on these items but would be later in the first quarter, once the town gets through a number of other items and the snow removal issues.

OTHER

Other informational items included a letter from the Department of Local Affairs awarding the Town of

LaSalle partial funding of the W.E.T grant for the LaSalle Sewer Main Rehab Project. The grant will be in the amount of \$150,000. A letter from the First Presbyterian Church thanking the Public Works Department for their assistance in maximizing the parking lot during a recent large funeral. The Public Works Department removed the snow from the middle of the road allowing for maximum parking capacity. Also included was the North Front Range – MPO Council Meeting Summary, a notification of a CML 2007 Legislative Workshop and an update on the Augmentation Plan by Harvey.

Being no further business the meeting was adjourned.

Meeting adjourned at 8:32 p.m.

Submitted by,

Bradley K. Sorenson
Town Clerk / Treasurer