

CALL MEETING TO ORDER

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:00 p.m.

ADDITIONS TO THE AGENDA – Harvey stated there were two additional items for the agenda. Under 7, Public Works there is an informational item regarding submission of the costs incurred by the town during the past two storms. Under 10, Other, a letter from CML regarding the 2007 General Assembly and the CML 2007 Policy Statement for State Lawmakers.

ROLL CALL

Paul Aragon – present	Gary Bruce – present	Tony Trevino – present (arrived 7:07)
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Anita Salazar – present	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Toni Polland – Deputy Town Clerk
- Holly Bruce

MINUTES 12/12/06

Salazar requested clarification on her vote for the setting of water dedication for newly created residential lots in the Town of LaSalle. Salazar remembering abstaining from her vote on this issue. Harvey stated that Salazar had abstained from the vote on Ordinance 5-2006 and Resolution N-2006 regarding the approval of the Moeder Minor subdivision regarding the property on 300 Johnson Drive, not from the vote on water dedication policy. This vote was taken on November 14, 2006. **Asbury moved to approve, as presented, the minutes of the regular meeting held on 12/12/06. Rumrill seconded the motion. Motion carried 4 – 0, with Aragon abstaining.**

WARRANTS 1/9/07

Sorenson indicated there were no additions to the warrants.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Western Mutual Ditch Co.	Salazar	The town holds 4 shares in the ditch company for augmentation. Yearly assessment.	Harvey
Dana Kepner Co. Inc.	Asbury	Materials for the 394 project.	Schaeffer
Matthew Bender & Co.	Salazar	Annual Publications and updates for HR & police policies.	Harvey
Hensley Battery & Elec. Supply	Martinez	Batteries for snow blower and plow.	Schaeffer
Sam’s Club	Salazar	Large items and Recreation Dept use.	Harvey

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Petty Cash	Bruce	Parts for the snow blower, required to be paid in cash or certified check. by the company	Sorenson
Phoenix International Ltd.	Asbury	Stop sticks for Police Department.	Harvey
Sam Johnson	Aragon	Ear piece for radio was purchased by Officer Johnson, operating supplies should be provided by the department. (reimbursement)	Harvey
Thurman Hays Estate	Bruce	Refund of utility on/off charge in error.	Sorenson

Asbury moved to approve the warrant's list dated 1/9/07 for the total of \$75,316.45 and staff salaries dated 12/13/06 and 12/27/06 for \$48,525.29. Bruce seconded the motion. Motion carried 5 – 0.

PUBLIC COMMENT

Martinez welcomed any public comments as designated on the agenda. At this time there were no comments to the Board of Trustees.

RESOLUTION A – 2007 – Designating Place of Posting Notice

Harvey stated that Resolution A – 2007 is the location of posting Public Notices. The Town has designated the Town Hall for the past several years. **Bruce moved to approve Resolution A – 2007 Designating Place of Posting Notice as 128 N. Second Street, LaSalle, Colorado 80645, the Town Hall. Salazar seconded. Motion carried 6 – 0.** Salazar asked if it would be possible to place the Board Meeting schedule in the newsletter and post the agenda on the web site. Harvey stated we had placed the meeting schedule in the past but had not done recently but would do so. Sorenson stated that due to the configuration of our web site and status of the web master it was difficult to get the agenda onto the site in time but would contact the web master and find a way to comply with the request.

RESOLUTION B – 2007 – Appoint 2006 Auditor

Rumrill moved to approve Resolution B – 2007 appointing Cole and Crosier as independent auditor for 2006. Trevino seconded the motion. Motion carried 6 – 0. *Salazar stated she wondered if the board's desire to have a designated individual(s) hold a meeting with the auditor prior to the audit and a workshop with the full board prior to the presentation of the completed audit report needed to be included in his letter.* Sorenson stated he would contact Cole and Crosier and schedule the meetings.

LIQUOR LICENSING – Don Juan Mexican Restaurant - renewal

Martinez stated that all required forms have been completed, fees submitted and were no outstanding issues. **Bruce moved to approve the renewal of the Liquor License for Don Juan Mexican Restaurant. Aragon seconded the motion. Motion carried 6 – 0.**

RECREATION DEPARTMENT

Department Report – Dudley reported on the progress of the due diligence required for the GOCO Grant. Dudley requested approval to contract with Alles and Associates to perform a survey on the baseball field property. The total cost will be \$1,700.00. **Asbury moved to approve the survey of the baseball field by Alles and Associates in the amount of \$1,700.00. Salazar seconded the motion. Motion carried 6 – 0.** Also in connection with the due diligence, Dudley requested the approval of Environmental Science Corporation to complete the Environmental Assessment on the ball field. Dudley had received 3 bids for the assessment and Environmental Science Corp returned to lowest bid at \$1,800.00. **Trevino moved to approve the completion of the environmental assessment by Environmental Science Corporation in the amount of \$1,800.00. Rumrill seconded the motion. Motion carried 6 – 0.** Dudley stated that he is still waiting to hear from Brad Laue concerning the title research, another required step in the purchase of the baseball field. Dudley also stated that the town would be hosting 17 basketball games during this coming weekend.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer updated the board on the progress of snow removal following the last three storms. Schaeffer wished to acknowledge the hard work for the Public Works employees following the storms. In addition, he thanked Trevino Trucking for their help by donating a truck and a driver for a full day assisting in clearing the streets. Schaeffer stated that due to the heavy usage of the equipment for snow removal, maintenance has become an issue. The age of the equipment combined with the extraordinarily heavy snowfall required numerous repairs. The department continues to work at removing the snow that remains. The priority was to clear 1st Ave., Todd, S. 4th, Main St. and Sunset, then move onto secondary collector streets and around the schools and then residential. Schaeffer stated it was not possible to clear the streets “curb to curb”, mostly because there is no place to put the snow. Martinez stated that he had spoken with other towns and were facing the same issues that we are. In his position with a property management company, he had traveled throughout the local area and encountered many areas in worse conditions than the streets here in LaSalle. He would advise the area residents to keep a close watch on any upcoming weather warnings and prepare for severe storms in advance. In general, the streets in LaSalle were in as good or better condition compared to local municipalities considering that the severity of the recent storms had not been seen in over 80 years.

Aragon inquired as to the policy regarding clearing the alleyways. Schaeffer stated that in the past alleys have not been cleared. Aragon suggested the policy should be reconsidered because some of the residents park in the back and use that way as a means of entering and exiting other streets. Schaeffer stated and Trevino agreed that even if the town had the equipment and manpower to clear the alleys there was just no place to put the snow. Martinez acknowledged that it is frustrating that many people are still not able to get out and around as they are used to but these issues are being seen around the area. In Evans and Greeley residential streets have either not been plowed or only one swipe down the middle of the road. Alleys have not been cleared. It is not going to be possible to please everyone; it is going to take time and patience. Harvey stated that it is a matter of priorities, certainly people need and use the alleys but we need streets and right now we still need to address these areas. After that we need to go “curb to curb” and get to the outlying residential streets. It must be remembered that we have been hit 3 straight weekends. The Public Works Department is working diligently according to the plan, it just takes time. Based on our current equipment and snow removal budget (\$3,000.00) there is only so much we can do. If the board wants to consider other options, purchasing other equipment or outside contractors, it will take a considerable monetary commitments. Windsor has engaged an outside company at a cost of \$10,000.00 per

day to remove snow. The clearing of the parking lot at Wal-Mart cost \$25,000.00 and that was just for clearing the parking lot, not hauling the snow away. Trevino stated that trucks and haulers were being rented for between \$200.00 - \$500.00 per hour.

Salazar stated that she felt it was important to have an open discussion about the issues without being defensive or being seen as critical. Salazar acknowledged all the hard work the employees have done the past few weeks. Salazar felt an important component in reducing the frustration faced by the residents revolved around communication. The post card that the staff sent out was good but we should continue to look for other options, using the newsletter more, the web site and talk to other municipalities for their ideas and possible procedural changes. Salazar stated the point of what she was trying to say is; what we are currently doing is not bad or wrong but rather she would want to continue looking for changes to make things better.

In response to citizen's questions Salazar asked the position on the town on ticketing homes for not shoveling their sidewalks. Harvey stated that currently the town is not ticketing for failing to shovel sidewalks. As the conditions change homeowners will be contacted and given assistance where the town has placed snow on their property. Also, Salazar asked if the town receives Federal assistance in the form of cash payments would the town use the money to pay off the comp time that has accumulated. Harvey stated that would be a board decision if we were to do that. Harvey noted that Weld County was not included in the request to the Federal government. That decision is currently being appealed. Martinez asked what measures were necessary to establish snow routes along certain roads. Harvey stated that could be accomplished through ordinance and then sign and post the areas.

Schaeffer also reported that Lesh Drilling has requested to test the water from the old well and a resident has requested to be reimbursed for cleaning sewer lines. Denny Dimzoff called the Mr. Rooter company and was informed that our main line was clogged. He then had Mr. Rooter flush the lines and is now requesting reimbursement for the service in the amount of \$413.03. Mr. Dimzoff did not contact the Public Works Department first as being a new resident he was not aware of the requirement. Schaeffer stated that the main did have partial flow. Martinez suggested that considering we had partial flow in the main and the resident was new to LaSalle, the town could split the difference and offer to cover 50% of the cost. **Aragon moved to approve paying 50% of the cost to clear the sewer line even though the resident did not contact the Public Works Department first, considering the owner was a new resident and was not aware of the policy. Salazar seconded the motion. Motion carried 6 – 0.**

FINANCE DEPARTMENT

Department Report – Sorenson requested approval on the 2007 Salaries referring to the previously approved 2007 Budget. **Rumrill moved to approve the 2007 Salaries schedule referring to the Budget of 2007 approved in December 2006. Trevino seconded the motion. Motion carried 6 – 0.** Salazar asked to have a survey done on area salaries. Asbury asked to include job requirements.

Sorenson also reported on the North Front Range – MPO monthly billing, the November 2006 Financial Statement, the monthly water billing, status of the Telecommunications bid and the trash agreement template that will be coming up for bid at the next Board of Trustees meeting on January 23. Sorenson informed the board that he had been able to work with Rocky Mountain Computers and had the hard drives erased on the old computers. Since all of the sensitive information had been removed the computers themselves could now be donated to a worthy organization. Sorenson requested approval to donated the old computers to a local organization. **Trevino moved to approve the donation of the old computers**

from the Town of LaSalle to My Friends and Me, a local day care facility benefiting children here in LaSalle. Rumrill seconded the motion. Motion carried 6 – 0.

POLICE DEPARTMENT

Department Update – Harvey reported on activities of the police department including; the loss of the outside kennel due to the snow storm, repairs to the Blazer, progress on the Reserve Program, progress on the IGA with the school district regarding the Safe School Program and the monthly police activity report. Martinez suggested that when we rotate Sgt. Erazo’s vehicle for the 2008 Budget we consider a second SUV. Harvey agreed, he had been considering that possibility since Sgt. Erazo’s vehicle is a K-9 unit. Asbury inquired as to the responsibility of the fire hydrants. Some were buried in the snow. Harvey stated that the responsibility is with the Fire District and he would contact the Fire Department and see to it that all hydrants were free of snow and available in case of emergency.

OTHER

Other informational items included, a North Front Range – MPO Update, a North Front Range – MPO Council Meeting Summary, the upcoming Mayors Bulls Eye Meeting hosting by LaSalle and a CMA Policy and Legislative update. Harvey also updated the board on the status of the recently submitted W.E.T. Grant.

Being no further business the meeting was adjourned.

Meeting adjourned at 8:46 p.m.

Submitted by,

Bradley K. Sorenson
Town Clerk / Treasurer