

**PUBLIC HEARING 2007 BUDGET**

Mayor Martinez opened the public hearing at 7:00 p.m. Martinez stated that in the 61/2 years he has been on the board the 2007 Budget was the best he has seen. He wished to acknowledge the hard work by both the Board and staff. Martinez requested comments from the audience or the Board. Bruce inquired as to the procedure for employees currently on probation. Harvey stated that employees remain on their probational rate until meeting the requirements of regular status. At that point they will receive the new rate. The budget has been structured to take into account these increases. Hearing no further comments, Martinez closed the public hearing at 7:03 p.m.

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 7:03 p.m.

**ADDITIONS TO THE AGENDA** – Harvey stated there were three additional items for the agenda. Under 9, Recreation, there is a letter regarding the GOCO grant that will be addressed by Dudley. Under 13, Other, a letter from Patriarch Builders LLC and a letter on rural regional planning and design issues.

**ROLL CALL**

Paul Aragon – absent	Gary Bruce – present	Tony Trevino – present (arrived 7:10)
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Anita Salazar – present	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Toni Polland – Deputy Town Clerk
- Holly Bruce, Mildred Anthony, Ruth McCune

**MINUTES 11/20/06**

**Rumrill moved to approve, as presented, the minutes of the special meeting held on 11/20/06. Salazar seconded the motion. Motion carried 4 – 0.**

**MINUTES 11/28/06**

**Asbury moved to approve, as presented, the minutes of the regular meeting held on 11/28/06. Rumrill seconded the motion. Motion carried 4 – 0.**

**WARRANTS 12/12/06**

Sorenson indicated there were seven (7) additions to the warrants. Invoices to C.J Deli (337.19) for the Town Open House, In Compliance Products (73.90) for employment posters, EXCEL (3,088.16) for electricity for the month of November, The Voice (367.50) for advertising, Bradley Sorenson (45.60) for mileage reimbursement, Spronk Water Engineers (1,470.00) for wells augmentation project and Collins, Cockrel & Cole (1,750.04) for legal services regarding the augmentation plan and water rights. Total additions to the warrants were 7,132.39.

<u>Inquiries</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Colorado Code Publishing	Salazar	Updates for the municipal code book (8).	Harvey
Rocky Mountain Supply	Martinez	Parts for the old street sweeper.	Schaeffer
Clarkson Land LLC	Salazar	Refund - discontinuance of development.	Harvey
Tennant Sales & Service	Asbury	Parts for new street sweeper.	Schaeffer

Salazar asked if the town had received the bill for shipping the new street sweeper. Schaeffer stated it had been billed and was on this month's warrants. The town was still waiting for the bill that was necessary to lift the street sweeper onto a truck.

Harvey stated that the invoice for the Qwest bill was for the entire town, not just the police department and the Motorola invoice was for the radio portion of the retro-fitting of the blazer not the total cost of the retro-fit.

**Bruce moved to approve the warrant's list dated 12/12/06 for the amended total of \$106,013.46 and staff salaries dated 11/28/06 for \$27,799.50. Salazar seconded the motion. Motion carried 5 – 0.**

**PUBLIC COMMENT**

Martinez welcomed any public comments as designated on the agenda. At this time there were no comments to the Board of Trustees.

**RAW WATER DEDICATION – 300 Johnson Drive**

Harvey stated that the previously approved Moeder Minor Subdivision is now under contract and is expected to close on December 15, 2006. The owner has now questioned staff regarding the amount of raw water dedication the town expects for this lot.

Under advisement of the Town Water Attorney, Evan Ela, the town should request at minimum 1.4 units of Colorado Big Thompson (CBT) water for each newly created residential lot in town. This amount would be consistent with previous properties (example: 258 S. 5<sup>th</sup> Street). As it is difficult to split a share, the recommendation would be to require two (2) shares of CBT and then cash credit the owners .6 of a share to be applied toward building permit fees, including but not limited to water & sewer tap fees, water system improvement fees etc.

**Trevino moved to approve the setting of water dedication for each newly created residential lot in the Town of LaSalle at two (2) shares of Colorado Big Thompson (CBT), Allowing a cash credit of .6 of a share of CBT water to be applied toward building permit fees, including but not limited to water & sewer tap fees, water system improvement fees etc. Bruce seconded. Motion carried 5 – 0.**

**BUDGET**

**RESOLUTION Q – 2006 – Adopting 2007 Budget**

Mayor Martinez read the resolution heading indicating adoption of the 2007 budget. **Rumrill moved to approve Resolution Q – 2006, to adopt the 2007 budget for the Town of LaSalle. Asbury seconded. Motion carried 5 – 0.**

**RESOLUTION R – 2006 – Appropriation 2007 Funds**

Mayor Martinez read the resolution heading indicating the appropriation of funds for the 2007 budget. **Asbury moved to approve Resolution R – 2006, appropriating funds for the 2007 budget year. Trevino seconded. Motion carried 5 – 0.**

**RESOLUTION S – 2006 – Set 2006 Mill Levy**

Mayor Martinez read the resolution heading indicating the setting of the Mill Levy. **Salazar moved to approve Resolution S – 2006 to set the mill levy for the 2006 year to help defray the cost of government for the town for the 2007 budget. Rumrill seconded. Motion carried 5 – 0.**

**RESOLUTION T – 2006 – Humane Society 2007 Service Agreement**

Harvey explained the change in billing procedure for the Humane Society. This year the service will be billed based on a per/animal charge of \$125.00. Harvey spoke with the executive director of the Humane Society to verify this procedural change. Harvey stated that the town is still in need of services of the Humane Society but was not in favor of the billing change. Considering the large population of animals outside of the town limits carrying LaSalle addresses the cost could increase drastically without appropriate limits put in place. Harvey recommended that the Service Agreement included a condition that no charges of animals are passed onto the town unless the Public Work’s department delivers the animal.

**Trevino moved to approve Resolution T – 2006 renewing our service agreement with the Weld County Humane Society for the budget year 2007, setting the service cost at \$125.00 per animal with the condition that no charges of animals will be passed on to the Town of LaSalle unless we, as the municipality, bring in the animal to the shelter. Rumrill seconded the motion. Motion carried 5 – 0.**

**RECREATION DEPARTMENT**

**Department Report** – Dudley reported on the activity of the Recreation Department including the volleyball and basketball programs that are in progress. Dudley presented the board with a letter from the program manager of the Great Outdoors Colorado and announced that the grant for the purchase of the Baseball field has been awarded to the Town of LaSalle. The arrangements for the grant will be coming shortly and Dudley will begin to make plans to complete the title search and survey.

**PUBLIC WORKS DEPARTMENT**

**Department Report** – Schaeffer updated the board on the activities of the Public Works department including the draining of the water tower and finalizing the purchase of the materials necessary for the highway 394 project. Schaeffer stated he had received an e-mail from the City of Telluride requesting the town pay for the loading of the new street sweeper onto a truck for shipment. The invoice was for \$85.00. The board agreed to pay for the loading of the street sweeper. Schaeffer requested to purchase Ice Slicer for the street and parking lot applications in the amount of \$1,850.00. In addition to the Ice Slicer the town has on hand some ¼” chip and salt, all within the budget for ice removal. **Bruce moved to approve the purchase of Ice Slicer in the amount of \$1,850.00 for use on the streets and parking lots. Asbury seconded the motion. Motion carried 5 – 0.**

**FINANCE DEPARTMENT**

**Department Report** – Sorenson reported on the upcoming bids for the Town Hall telephone system and the trash removal contract. Bruce asked if staff was encountering any problems with the cleaning service. Sorenson stated that in the beginning there were some issues with the cleaning of the Town Hall but those concerns had been addressed. Bruce stated that the Community Center was extremely dirty and appeared that the center had not been cleaned thoroughly. Sorenson stated that this was the first he had heard about these issues and would contact the Key People the next morning and correct the problems.

**POLICE DEPARTMENT**

**Department Update** – Harvey reported on activities of the police department including; the progress of Officer Stovall, vacation scheduling, the retrofitting of the Blazer and the activity report for the month of November. Harvey requested the purchase of several items, totaling \$ 4,289.55, for the police department. These items will be charged against the 2006 budget and the requests are well within the remaining 2006 monies available. **Trevino moved to approve the purchase of 4 Stop sticks, 4 Photo Kits and Evidence labels, 4 Canon Digital cameras with warrantees, 1 Sony digital photo printer and 4 camera cases, totaling \$ 4,289.55. Bruce seconded the motion. Motion carried 5 – 0.**

**OTHER**

Harvey provided the board with a letter from Patriarch Developers. The letter was questioning the pass through invoices from the Town of LaSalle. The invoices were regarding the re-drilling of the Dove Hill well. Harvey explained the items and the necessity of these charges. The decision was made to resubmit the charges and allow Patriarch Developers 10 days to remit payment. Other informational items included, an invitation for an open house from the Upstate Colorado Economic Development and workshop on rural planning and design.

Being no further business the meeting was adjourned.

**Meeting adjourned at 8:10 p.m.**

Submitted by,

Bradley K. Sorenson  
Town Clerk / Treasurer