

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 8:00 p.m.

**ADDITIONS TO THE AGENDA** – Harvey indicated there were a number of additional items to be added to the agenda, under 8 Finance, an example change to the format of the agenda, the letter to the Colorado Rural Water Association regarding the Compliance Order on Consent – Number: MC-060531-1 and a new issue regarding Dove Hill Estates covenants violations. Under 9, Police, an update on the CBI audit. Under 10, Other, sample letters to the Dove Hill residents by the town and developers of Dove Hill Estates, the permit to re-drill the Dove Hill well, a letter from JR Engineering Water Resources for the scope of services, a proposal to the UPRR for the lease regarding Railroad Drive and the City of Evans 35<sup>th</sup> Ave. extension and bridge study.

**ROLL CALL**

Paul Aragon – present

Claudia Reich – present

Gary Bruce – present

Tony Asbury – present

Jane Rumrill – present

Andy Martinez – present

Anita Salazar – present

Others present were:

Carl Harvey - Police Chief & Operation Director

Bradley Sorenson – Town Clerk/Treasurer

Barry Schaeffer – Public Works Director

Clint Dudley – Recreation Director

Toni Polland – Deputy Town Clerk

Brad Laue – Town Attorney

Holly Bruce, Kevin Clark, Megan Grieve, Carol Williams, Jan Williams

**MINUTES 5/23/06**

Salazar requested the inclusion of 5 points; an update on the Emergency Plan, wastewater lagoon, plans for future water purchase / use, future annexations and the inclusion of Old / New Business on the agenda. Bruce asked if those items were agreeable to the board. **Bruce moved to approve, with the addition of 5 items stated by Salazar, an update on the status of the Emergency Plan, wastewater lagoon, future water purchase/use, future annexations and the inclusion of Old / New Business on the agenda to the minutes of the regular meeting held on 5/23/06. Asbury seconded. The motion carried 6 – 0.**

**WARRANTS 05/23/06**

Sorenson indicated there were six additions to the warrants. An invoice to Vicki Bier for concession items in the amount of \$70.00, the monthly Xcel electricity billing in the amount of \$5749.60, The compliance Order on Consent # MC-060523-1 for the SEP donation or the SEP project undertaken in connection with the settlement of an enforcement action taken by the Colorado Department of Public Health and Environment for violations of the Colorado Water Quality Control Act in the amount of \$14,000.00, a certified cashier check in the amount of \$2,746.00 also for the order MC-060523-1, the Sam’s statement for concessions supplies in the amount of \$290.58 and an invoice for the United Postal Service in the amount of \$1,000.00 for meter postage.

<u>Inquires</u>	<u>by</u>	<u>Explanation</u>	<u>by</u>
Central Weld County Water	Bruce	Monthly billing for potable water	Sorenson
Apple Time Inc.	Rumrill	Public Relations (police) phone stickers	Harvey
Hach Company	Asbury	BOD lagoon testing	Schaeffer
RJ Thomas Mfg. Company	Asbury	Pads for BBQ at park	Schaeffer
CNH Capital	Asbury	A part for the Hydraulic tractor	Schaeffer
Markstaar	Asbury	Drinking fountain (park - pass through)	Schaeffer

**Rumrill moved to approve the warrant’s list dated 06/13/06 for the amended total of \$78,377.25 and staff salaries dated 05/31/06 for \$26,839.92. Salazar seconded the motion. Motion carried 5 – 0, with Reich abstaining.**

**PROCLAMATION - The Greeley Independence Stampede LaSalle Day**

Kevin Clark and Megan Grieve, staff members from the Greeley Independence Stampede, read the proclamation to the citizens of LaSalle designating Wednesday, June 28, 2006 as LaSalle Day at the Greeley Independence Stampede.

**PLANNING AND ZONING**

In the absence of Orleans, Polland reported on the Planning and Zoning Commission. Polland provided the background information regarding the Williams request to extend their fence beyond the front of their house directly south of the vacant Everyday Store. The owners, the Williams, were in attendance. In order to maintain the integrity of the 2003 ordinance, regarding fences, the Municipal Code and Comprehensive plan were researched for buffering and screening language found in Chapter 16, Article IV-Section 16-83 ( c ) and Image & Design Strategy I 1.2.5 respectively. Parking lot screening between commercial and residential uses was supported as a buffer in each document. While bearing the responsibility for creating the buffer/screening between the residential use is to be born by the commercial user, the ongoing vacancy at the Everyday Store would be difficult to achieve through out of state management for the property. The owners wish to bear the cost of the screening and proceed with the screening. The owners have provided site plans as per required and the Planning & Zoning Commission have recommended to the Board of Trustees for approval. The question arose concerning the area surrounding the mailbox. Mr. Williams stated he intended to place a gate at the mailboxes. Harvey stated that a gate might pose problems should a large amount of snowfall block the gate with ice and snow. The suggestion was made to leave the gate off and allow for a 4ft area around the mailbox free for access. **Salazar moved to approve the Williams buffering/screening and authorize the implementation of the screening proposal between their property and the Everyday Store. Bruce seconded the motion. Motion carried 6 – 0.** Polland stated that many inquires about the property located at the former Everyday Store had been made at the town hall and staff was researching the status of the property and relay community concerns regarding the vacancy. Polland continued with informational items, the completion of the new business synopsis for BBQ Boys Smokehouse and the Abariotos La Esmeralda #2. The BBQ Boys Smokehouse is complete and open for business and Abariotos La Esmeralda #2, initially the signage was not in compliance with town code and the operators have been advised of the correct dimensions for their sign and have come into compliance with the sign codes.

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**WATER RESTRICTIONS UPDATE**

Harvey stated that currently the water restrictions within the town remain the same as odd numbered street addresses are to water only on Saturday, Monday and Wednesday. Even number addresses are to water only on Sunday, Tuesday and Thursday. At this point there are no restrictions as to the time of day residents may water during their particular day. Central Weld County Water District has informed the town that we have an 80% allocation. This means we have more water available than we have had in the past few years. The question is do we further restrict the use of water for conservation or continue with the current water restriction program. Martinez asked if we have noticed an increase in water usage. Sorenson stated the recent Central Weld County Water billing represents a 13% increase in usage for May 2006 as opposed to the same time frame in 2005. Harvey noted the extremely high temperatures the last few weeks. Salazar inquired as to if the increases continue and what might be the consequences. Harvey stated that the continued increase might cut into the carryover but this use of water is use or lose each year. The town has an 80% allotment and with this much water it is unlikely we would use that entire source. Bruce asked how much water the town has available. Harvey stated the town has 820 units and the amount is capped by contract. The town could not purchase any additional CBT units, only have the units transferred to the town through the growth of development. Martinez and Bruce noted that in the past the town has only had a 50% allotment and we have had sufficient water for the needs of the residents. Harvey noted that some municipalities have no restrictions on water use. Reich stated that considering the surrounding areas that are in need of water it would be irresponsible to allow watering during the middle of the day (11:00 – 5:00). Rumrill stated that it would be smart to enact some further conservation plans. Salazar stated a desire for a proactive approach with regard to water conservation. Asbury suggested encouraging additional education regarding conservation rather than further restrictions. Schaeffer reminded the board that during restrictions last year we experienced some water pressure issues when we did not allow people to water between 11:00 – 5:00. When many folks came home from work at 5:00 p.m. they all started to water their lawns and the effect had a negative impact on the water pressure. The consensus of the board was to stress conservation through education, using the newsletter, the importance of water conservation during the continuing drought condition. Harvey suggested that water restrictions remain as a standing agenda item through the summer. Bruce stated that if the residents stick to the existing restrictions there is sufficient water for all the properties to maintain their lawns. The board will continue to monitor the water issue but leave the current restrictions as is.

**RECREATION DEPARTMENT**

**Department Report** – Harvey reported in Dudley's absence. Harvey reported that the Town staff would be blocking off a number of parking spaces along 3<sup>rd</sup> Street and 4<sup>th</sup> Ave during the LaSalle Day festivities to accommodate vendors as well as the Police dog demonstration. LaSalle's K-9, Rex, will be included in the demonstration. Dudley would like approval of the issuance of 82 meal tickets, 39 t-shirts to the LaSalle Day Royalty, Staff & other LaSalle Day supporters and the list of 2006 Parade Honorees, Elmer and Martha Kitzman, Parade Marshals Ruth Sprenger, Honored Senior. The initial selection of Honor Teacher, Bonnie Stockum, will not be available on July 8<sup>th</sup> so another choice will be needed. **Asbury moved to approve the issuance of 82 meal tickets and 39 t-shirts to be given to LaSalle Day Royalty, Staff and other LaSalle Day supporters, and the approval of the selections of Parade Marshal's Elmer and Martha Kitzman and Honored Senior, Ruth Sprenger. Aragon seconded the motion. Motion carried 6 – 0.** Martinez and Reich suggested alternates for Honored Teacher. The Recreation Department requests approval to contract with Stone Breaker Fireworks to put on the 2006 LaSalle Day Fireworks Display. The total expenditure will be \$2,500.00. **Asbury moved to approve the expenditure of \$2,500.00 for the**

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**LaSalle Day Fireworks Display and engage the services of Stone Breaker Fireworks to provide the display. Reich seconded the motion. Motion carried 6 – 0.** Harvey explained that the Humane Society would be at the park during LaSalle Day in order to show some of the animals that are available for adoption. Since our ordinance prohibits dogs in the park it would require a motion from the board to suspend the ordinance for this particular use. **Reich moved to approve allowing the Humane Society to display dogs in the park for adoption on Saturday, July 8<sup>th</sup> 2006. Aragon seconded the motion. Motion carried 6 – 0.**

## PUBLIC WORKS DEPARTMENT

**Department Report** – Schaeffer updated the board on the activities of the Public Works department including the sprinkler system repairs to Beattie Park, the repair of an aerator at the lagoon, progress on work for the preparations of LaSalle Day and the May sludge readings. As per the request of the board, Schaeffer included the total results from the copper and lead testing. Salazar asked if the results of the testing would be reported to the citizens. Schaeffer stated he would be putting together a report that would be available to all the residents of LaSalle. The same 20 homes would be re-tested later this year. Schaeffer conveyed to the board a request of the owners of the Thompson Potato Shed to cover the ditch on the west side of their property. Schaeffer stated that the owner would reimburse the town for \$500.00 and the department had some inventory on hand. The job would require approximately \$300.00 out of pocket. Aragon inquired as to how much the project would cost to cover the entire open ditch. Schaeffer stated he would research the question but currently he was not ready to speculate on the amount until he checked on the cost of pipe to complete the project. **Reich moved to approve the covering of the storm drain ditch requested by Thompson Potato. Aragon seconded the motion. Motion carried 6 – 0.** Schaeffer reported that the Senior's had purchased a bench for the community center and will place the bench appropriately when the item can be assembled. Asbury requested the batting cage at the ballfield be repaired. Schaeffer stated he would look into the damaged batting cage. Asbury inquired as to the status of the trimming requested by the Union Pacific Railroad. Schaeffer stated Xcel would be trimming the trees along their line.

## FINANCE DEPARTMENT

**Department Update** – Sorenson updated the board on the North Front Range MPO billing and the notifications for Ordinance 3-2006. The BBQ Boys Smokehouse has applied for a liquor license and staff would request setting the Public Hearing for 8:00 p.m. on July 11, 2006. **Reich moved to set the Public Hearing for the request for liquor license from BBQ Boys Smokehouse to be held at 8:00 p.m. on July 11, 2006. Salazar seconded the motion. Motion carried 6 – 0.** Sorenson presented an example of an agenda change to include a time for public comment. Harvey stated that while the board has always allowed public comments this new agenda would incorporate this item into each meeting formally. Martinez stated the idea had been discussed with staff and requested input from the board. All members of the board agreed the item would be a good idea. Sorenson presented the board with a letter from the town to the executive director of the Colorado Rural Water Association with regard to the Compliance Order on Consent – Number: MC-060531-1 Supplemental Environmental Project (SEP) Donation. This letter was dictated by the agreement between the Town of LaSalle and the Colorado Department of Public Health and reviewed by the town's water attorney. In conclusion, the board requested direction regarding another Dove Hill Estates covenants issue. The issue concerns construction of cedar fencing. The consensus of the board was to refer the issue back to the ACC, Patriarch Development, for them to address the problem.

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**POLICE DEPARTMENT**

**Department Update** – Harvey updated the board on his return to full duty, the re-instating of the matching funds by the state legislature for the Fire and Police Pension Association, police department vacation schedule, status of the tree violations and the possibility of purchasing a new soft ware program for the use of the officers in assisting the completion of the required reports. Harvey requested input from the Board on 3 possible new ordinances that will help clean up- different areas of the town. These ordinances would address graffiti removal, an ordinance requiring any cars parked on private property must be on paved, graveled or asphalted areas and the designation of snow removal routes. Salazar asked if there was an ordinance prohibiting the parking on front yards like it is on Hwy. 85. Harvey stated that currently we do not have one. On July 7<sup>th</sup> at 10:00 a.m. the PUC, Union Pacific Railroad, County representatives and Vicky McClain from the MPO will meet to discuss and do a walk through on the feasibility of moving the north railroad crossing to the north to match up with WCR 50 ½. Harvey ended his report with the new traffic accident reporting form, going into effect July 1, 2006, a new contact with the Circle K regarding the remediation of the property, the monthly activity report and a contact with a Dove Hill resident that has been tested possible for West Nile Virus. Harvey stated he had immediately contacted Colorado Mosquito Control and informed them of the development and confirmed that the company had begun spraying the areas. This information will be included in the upcoming issue of the town’s newsletter. Harvey stated he had contacted the Weld County authorities regarding the graffiti on the Railroad Bridge. In conclusion Harvey stated the Police Department had successfully passed the CBI Audit and will shortly be receiving a formal report and letter.

**OTHER**

Other informational items included; a request for financial support from Club One Volleyball, the Public Notice printed in the Denver newspaper concerning completed applications and tentative determinations to issue waste discharge permits and the Dove Hill Well Progress update. Items included with the Dove Hill Well Progress update were; drafts of the letters from Patriarch Developers and the Town of LaSalle to the residents of Dove Hill addressing water issues, the original permit to drill the well and a letter from Mill Brothers Landscaping concerning the scope of services. These scope of services have been forwarded to the town’s water engineers. The Union Pacific Railroad has proposed a trade of a reduced lease on Railroad Road for the trimming of the weeds along the railroad property. The last item was the City of Evans 35<sup>th</sup> Ave. extension and bridge study. Times and dates for the Board of Trustees to meet with the City of Evans were also proposed. Reich recently returned from Germany and had the opportunity to speak the Mayor of a local town village. She proposed the adoption of a sister town relationship with Thiersheim.

**EXECUTIVE SESSION**

Attorney Brad Laue had requested an executive session for a conference with the Board of Trustees to advice on a specific legal question. Status under provisions of 24-6-402(4) C.R.S. Laue advised no record need be kept and the recorder could be turned off because he considered all of the discussion to take place in the executive session constituted privileged attorney – client communication. **Reich moved to go to executive session at 10:15 p.m. Aragon seconded the motion. Motion carried 6 – 0.**

**Board of Trustees**

**TOWN OF LASALLE**

**Regular Meeting**

**MINUTES**

**June 13, 2006**

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Board reconvened from executive session at 11:50 p.m. Laue noted the executive session was not recorded because it was his opinion all of the discussion that took place during executive session constituted privileged attorney – client communication

**Meeting adjourned at 11:50 p.m.**

Submitted by,

Bradley K. Sorenson  
Town Clerk / Treasurer