

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 8:02 p.m.

**ADDITIONS TO THE AGENDA** – Harvey indicated there was one addition to the agenda, under 11 Other, a communication from Vicky McLane, North Front Range MPO, concerning contacts for the UPRR.

**ROLL CALL**

Paul Aragon – present (arrived 8:06)	Claudia Reich – present	Gary Bruce – present
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Anita Salazar – present	

Others present were:

- Carl Harvey - Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Toni Polland – Deputy Town Clerk
- Holly Bruce, Larry Orleans

**MINUTES 4/25/06**

Salazar noted that under Public Works Department, it should have read, (remove) “Salazar inquired about the safety of the homes along the ditch road in the Dove Hill Estates development. She stated the road was open to the public and may pose a hazard to children or other residents.” (replace) “Salazar stated that several individuals use the ditch road for walking and for riding bikes and 3-wheelers teenagers and children have been observed trying to harm wildlife on the creek and Dove Hill homeowners and other individuals allow dogs to run in the creek disturbing wildlife and also allow dogs to relieve themselves in and around the creek. She stated that several homeowners were told by Patriarch that they could not use the road except to access their backyard for repairs. She also stated a concern for emergency vehicles to have access to the road for the rear of homes.” And under other, (added) “Salazar stated that she is concerned about the graffiti and gang signs under the overpass and on the road across from the LaSalle Town boundary sign.” And also under other, (remove) “assist the town with the program.” (replace) “share information with the town.” **Bruce moved to approve, with the corrections to the Public Works Department and Other, the minutes of the regular meeting held on 4/25/06. Asbury seconded the motion. Motion carried 4 – 0, with Aragon and Reich abstaining.**

**WARRANTS 05/09/06**

Sorenson indicated there was one addition to the warrants. The monthly Xcel billing for the Town of LaSalle, in the amount of \$3,694.87. Asbury inquired as to the installation of the new computers for the Police department. Harvey stated the system is doing well. Bruce questioned the quantity of computers purchased. Harvey replied two (2). Salazar questioned the Voice invoice. Sorenson stated the invoice was split between 5 departments. Asbury asked how many sewer lines were inspected by Dale’s Environmental Services. Schaeffer stated there were three, by the old water tower, by Freeman’s and west of N. 4<sup>th</sup> Street. Reich inquired about the services provided by the Key People. Sorenson stated the cleaning of the Town

Hall and Community Center had been satisfactory. Bruce inquired about the two pickups that were tested for emissions. Schaeffer did not recall which pickups that were tested but both had passed. Bruce continued by asking if Schaeffer had been using Bio-Diesel. Schaeffer stated he was not currently using this type of fuel. Bruce stated he had been using bio diesel and noticed improved performance in his personal vehicle. Asbury asked if the purchase of a screen for the Dove Hill well was to be passed through to Patriarch Developers. Schaeffer stated that this screen was to be paid for by the town in order to have a spare available should the screen become blocked (sanded). **Reich moved to approve the warrant's list dated 05/09/06 for the amended total of \$52,969.84 and staff salaries dated 04/26/06 for \$25,909.59. Rumrill seconded the motion. Motion carried 6 – 0.**

#### COMPLIANCE ON LEAD & COPPER TESTING

Harvey informed the board of the requirements for lead and copper tap water monitoring for the Town of LaSalle. The water testing will be done twice a year at various homes throughout the town. The first testing for 2006 was completed in February and Schaeffer expects the results shortly. The testing requirements were overlooked in 2005, and subsequent requirements are to provide each resident of the town the results of the most recent tests. Schaeffer stated the results would be complied and placed on each door in LaSalle. Harvey stated the lead and copper testing is required by the state and further water and wastewater testing will be required in the future. The continuing increase in regulations will have a financial impact on the Public Works department for the 2007 budget. The department will face increased costs in terms of both testing and manpower. Reich asked about the possibility of using outside labs for the testing. Schaeffer stated that the county processes most tests currently required.

#### PLANNING AND ZONING

Chairman Orleans addressed the board on several Weld County referrals. Orleans noted that the commission was now at full strength. Orleans stated that Weld County Referral RE-4406 – Bioko was outside the primary and secondary growth boundaries of the Town of LaSalle and the commission recommended the Board of Trustees check the box indicating we have reviewed the request and find no conflicts with our interests. **Rumrill moved to approve Weld County Referral RE-4406 – Bioko by checking the box we have reviewed the request and find no conflicts with our interests. Reich seconded the motion. Motion carried 6 – 0.** Orleans stated that Weld County Referral RE-4410 – Berig % Kerr McGee was located outside both the primary and secondary growth boundaries of the Town of LaSalle and the commission recommended the Board of Trustees check the box indicating reviewed the request and find no conflicts with our interests. **Reich moved to approve Weld County Referral RE-4410 – Berig % Kerr McGee by checking the box we have reviewed the request and find no conflicts with our interests. Rumrill seconded the motion. Motion carried 6 – 0.** Orleans stated that Weld County Referral RE-4419 – Seebass-Lynch LLC was located within the secondary growth boundaries of the Town of LaSalle and the commission recommended the Board of Trustees check the box indicating reviewed the request and find no conflicts with our interests. **Reich moved to approve Weld County Referral RE-4419 – Seebass-Lynch LLC by checking the box we have reviewed the request and find no conflicts with our interests. Bruce seconded the motion. Motion carried 6 – 0.** Orleans stated that Weld County Referral RE-4420 – No Worries Inc./ Frank Boulter was located outside both the primary and secondary growth boundaries of the Town of LaSalle and the commission recommended the Board of Trustees check the box indicating reviewed the request and find no conflicts with our interests. **Bruce moved to approve**

**Weld County Referral RE-4420 – No Worries Inc./ Frank Boulter by checking the box we have reviewed the request and find no conflicts with our interests. Rumrill seconded the motion. Motion carried 6 – 0.** Orleans stated that Weld County Referral RE-4421 – Bruntz was located outside both the primary and secondary growth boundaries of the Town of LaSalle and the commission recommended the Board of Trustees check the box indicating reviewed the request and find no conflicts with our interests. **Reich moved to approve Weld County Referral RE-4421 – Bruntz by checking the box we have reviewed the request and find no conflicts with our interests. Bruce seconded the motion. Motion carried 6 – 0.**

Orleans reported the Business Synopsis for The Red Caboose – 400 S. 2<sup>nd</sup> Street has been reviewed and the use met the requirements of the Commercial District. The Business Synopsis for JM Swank – 200 S. 2<sup>nd</sup> Street was an ongoing use of the building and basically represented a change in management. In conclusion, Orleans informed the board of the pending opening of the former AJ's Roadhouse restaurant. The new restaurant will be called BBQ Boys with a target opening date of May 15<sup>th</sup>.

#### **LIQUOR LICENSING – LaSalle Classic Liquors Inc. - Renewal**

Sorenson stated all required forms have been completed and fees submitted. There were no outstanding issues. **Reich moved to approve the renewal of the Liquor License for LaSalle Classic Liquors Inc. Aragon seconded the motion. Motion carried 6 – 0.**

#### **NEW BUSINESS – Property Clean-up**

Harvey addressed the board concerning the clean up of various properties. Harvey explained that during the course of the day the on duty officer will be making notes of any code violations and issue warning notices. Citations follow if the owner is non-compliant following the warning notice. Each Friday, Schaeffer and Harvey drive the entire town noting problem properties as well as observing other issues regarding the administration of the town government. Harvey explained the abatement process and time line from issuance of citation until resolution of the problem. Harvey stated that we have codes covering nuisances, weeds, dead trees, and accumulation of trash and rubbish. The codes were put in place to address only these issues but yet tempered with the rights of the individual in mind. In many areas we could tighten up the codes if that is the intention and with the direction of the board. Salazar inquired as to what could be done about the graffiti on the bridge just outside of the town. Harvey stated the issue was to be addressed by Weld County and he would refer the problem to the appropriate department. Salazar asked about the consistency of the application of the code and stated her concern for neglected properties leading to worse crime. Harvey acknowledged her concern. Reich stated that some of the questions concerning consistency are a matter of individual perception, not everyone has the same personal definition of a clean or inappropriate yard area. Rumrill and Reich instructed staff to create a list of ordinances that could and need to be beefed up. Salazar suggested that the town take a proactive step with a communication piece. Currently the town produces a newsletter four (4) times a year and will use this vehicle to address the issue in the future.

#### **RECREATION DEPARTMENT**

**Department Report** – Dudley reported on the activities of the Recreation Department including, a request

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for assistance with the LaSalle Day activities running a horseshoe and cribbage tournament, baseball shirts & hats and approval to enter into a contract with “Joe Cool”, the band for the LaSalle Day activities. Dudley sent a RFP for baseball tops and caps. Two (2) companies returned bids, GoJo’s and Garrertson’s. Garretson’s returned to low bid and Dudley request approval of the Garretson bid. **Reich moved to approve spending \$1,347.50 for baseball shirts and caps from Garretson’s. Bruce seconded the motion. Motion carried 6 – 0.** Dudley presented the board with the contract for “Joe Cool”, the band for LaSalle Day entertainment. Dudley requested approval to enter into the contract with “Joe Cool” and spend \$500.00 for the advance deposit. **Rumrill moved to approve the contract with “Joe Cool” for the LaSalle Day entertainment and approve the spending of \$500.00 for the advance deposit. Bruce seconded the motion. Motion carried 6 – 0.**

**PUBLIC WORKS DEPARTMENT**

**Department Report** – Schaeffer updated the board on the activities of the Public Works department including the progress on the Dove Hill Estate well, the lead and copper testing, the grills and fountain for the parks and the arrival of a baby girl for John Schoepner, Public Works employee. Schaeffer informed the board that the Lion’s Club would like to donate the money for the drinking fountain and have a small plaque attached to the fountain noting the donation. Consensus of the board felt the plaque would be appropriate.

**FINANCE DEPARTMENT**

**Department Update** – Sorenson updated the board on the North Front Range MPO billing. The billing for the month of April was significantly higher this month due to future events in process with the Regional Transportation Planning. Sorenson informed the board that Sprint/Nextel has requested the Town of LaSalle to renegotiate the facilities rental for the use of the Water Tower on Main Street. Sprint/Nextel have merged and even though they currently have both antennas on the water tower they would consider keeping both cell sites. The board requested to hold a telephone conference with the Management Company and available members of the board. Sorenson will facilitate the phone conference. Sorenson requested to make the necessary changes to the signature cards for the bank account. **Reich moved to approve the addition of Andrew Martinez, Mayor, as authorized signature for the Colorado East Bank checking account and remove Claudia Reich from the list of authorized signatures. Aragon seconded the motion. Motion carried 6 – 0.** Sorenson requested to attend the Colorado Institute for Municipal Clerks from July 9 – 14, 2006. The Institute will take place in Boulder and cost \$750.00 for tuition, housing, most meals and instructional materials. In addition, a parking permit of \$19.00 will be required. **Reich moved to approve Sorenson to attend the Colorado Institute for Municipal Clerks from July 9 – 14, 2006 and spend up to \$769.00 plus transportation costs for tuition, most meals, parking permits and instructional materials. Aragon seconded the motion. Motion carried 6 – 0.**

**POLICE DEPARTMENT**

**Department Update** – Harvey reported on the activities of the Police Department including vacation scheduling for the department, condition of the Blazer and the monthly police activity report. Harvey requested to affirm his decision to extend the probationary period of Officer Piper. Harvey is addressing the issues but at this point could not release him from probationary status until the issues have been

corrected. **Reich moved to affirm the decision to extend the probationary period of Officer Piper. Aragon seconded the motion. Motion carried 6 – 0.** Rumrill inquired as to the status of Longacre Trucking. Harvey stated the issue is with outside storage and the Police Department has contacted the owners.

**OTHER**

Other informational items included; two (2) CML Issues Update an update on the playground equipment bid and a letter from Vicky McLane, North Front Range MPO, regarding future contacts for the Public Utilities Commission and Colorado Department of Transportation in working with the Union Pacific Railroad on rail crossings. Harvey informed the board that the City of Evans will be holding a Public Hearing on May 16, 2006, of interest to the Town of LaSalle on an annexation request. Harvey explained to the board that our current IGA is in effect with the City of Evans and have been in contact with staff members from Evans. Staff will continue to monitor the situation and keep the board informed as events develop. Martinez addressed the board regarding his opinions and suggestions for the position of Mayor Pro-Tem. Based on experience and ability he would request approval of his decision of Trustee Reich to fill the position of Mayor Pro-Tem. **Asbury moved to approve the position of Mayor Pro-Tem by Trustee Reich. Aragon seconded the motion. Motion carried 5 – 0, with Reich abstaining.**

**Meeting adjourned at 10:10 p.m.**

Submitted by,

Bradley K. Sorenson  
Town Clerk / Treasurer