

**CALL MEETING TO ORDER**

Mayor Martinez called the regular meeting of the Board of Trustees to order at 8:00 p.m.

**ADDITIONS TO THE AGENDA** – Sorenson indicated there were three additions to the agenda, under 10 (b), the March 2006 financial statement, under 10 (c) the CML Conference brochure and under 12 other, a CML Issue Update.

**ROLL CALL**

Paul Aragon – absent	Claudia Reich – absent	Gary Bruce – present
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Anita Salazar – present	

Others present were:

- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Brad Laue – Town Attorney
- Toni Polland – Deputy Town Clerk
- Holly Bruce, Mark Strauss, Brian Lindsey

**MINUTES 4/11/06**

Bruce noted that under Public Works Department, it should have read, “Bruce questioned as to what measures were being done to address the lagoon issues”. Schaeffer then stated, “the aerators were operating around the clock in order to steadily reduce the turbidity and keep the algae within specifications.” **Asbury moved to approve, with the corrections to the Public Works Department, the minutes of the regular meeting held on 4/11/06. Salazar seconded the motion. Motion carried 4 – 0.**

**WARRANTS 01/24/06**

Sorenson indicated there were two additions to the warrants. The first a \$45.00 invoice for the LECC Conference registration fee and second, an invoice for \$597.00 for a “Street Survival” training class for (3) three police officers. Bruce asked if the Key People contract had been approved. Sorenson stated the previous meeting had approved the board to sign the service contract, this evening Resolution F – 2006 would memorialize the contract. Salazar asked if the Wells Fargo (copier) and the Nextell (cell phones) invoices had been bid upon. Sorenson stated the two companies were bid upon in the past and both had contracts in process. Salazar asked about the Schaeffer Digging and Spronk Engineering invoices and was the intent to keep business local. Sorenson stated yes where possible and practical. Asbury also explained the process that was used to choose Spronk Engineering as the towns water engineer. Asbury asked which departments were used by the backhoe. Schaeffer stated it was for streets (storm drains) and sanitation (lagoon). Asbury asked if the Bi-State Machinery invoice was for the new mower. Schaeffer stated it was. Bruce asked if that was the total cost of the mower. Schaeffer stated it was the cost of the mower minus a trade-in piece of equipment. Asbury inquired as to the invoice for Ghent Motor Company. Schaeffer stated the repairs were for the Blazer. Asbury asked about DBC Irrigation Supply invoice. Schaeffer stated the purchase was for 12 sprinkler heads. **Bruce moved to approve the warrant’s list dated 04/25/06 for the**

amended total of \$20,861.86 and staff salaries dated 04/12/06 for \$23,964.36. Salazar seconded the motion. Motion carried 4 – 0.

**RESOLUTION F – 2006, Cleaning Service Contract**

Sorenson stated Resolution F – 2006, Cleaning Service Contract had been approved on April 11<sup>th</sup> and the resolution was to memorialize the service contract. Sorenson informed the board that the first week of cleaning had been completed by the Key People and had encountered only a few issues. Salazar inquired as to the extent of the issues and a recommendation should the board approve the resolution. Sorenson stated the issues were only minor and the Key People had been proactive in contacting staff as to the status of the work provided by the service. **Asbury moved to approve Resolution F – 2006, Cleaning Service Contract for The Key People. Bruce seconded the motion. Motion carried 4 – 0.**

**RESOLUTION G – 2006, Mokray Water Lease**

Sorenson explained Resolution G – 2006 Mokray Water Lease was for the lease / purchase agreement for Union Reservoir Company water share. This water would be used for augmentation purposes associated with the Town’s irrigation water supply systems and all other uses deemed necessary. The contract has been approved on April 11th and the resolution would be to memorialize the water lease / purchase. **Rumrill moved to approve Resolution G – 2006, Mokray Water Lease / Purchase agreement for Union Reservoir Company water share. Salazar seconded the motion. Motion carried 4 – 0.**

**RESOLUTION H – 2006, Conveyance of the Outlots Contained in the Dove Hill Estates Subdivision**

Martinez requested Resolution H – 2006, conveyance of the Outlots contained in the Dove Hill Estates Subdivision be tabled until further detailed descriptions could be obtained. **Rumrill moved to table Resolution H – 2006, Conveyance of the Outlots contained in the Dove Hill Estates Subdivision until further detailed descriptions could be obtained. Bruce seconded the motion. Motion carried 4 – 0**

**LIQUOR LICENSING – Diamond Shamrock - renewal**

Sorenson stated all required forms have been completed and fees submitted. There were no outstanding issues. **Salazar moved to approve the renewal of the Liquor License for Diamond Shamrock. Asbury seconded the motion. Motion carried 4 – 0.**

**DOVE HILL ESTATES – Concerns**

Strauss and Lindsey distributed to the Board of Trustees a response to the letter of Brad Laue, on behalf of the Town. Included in the letter were ten (10) points addressing concerns brought forward by the town. Martinez informed Strauss and Lindsey that the board would be open to listening to the information provided, but due to not receiving the letter prior to the meeting, action on any one or more of the issues would not be addressed until the Board and staff had the opportunity to review the letter. Acknowledging

these guidelines Strauss continued to address each of the ten (10) points. Strauss stated the most pressing item was the sanding of the Dove Hill Estates well. Strauss felt that the well was indeed a problem but he was not prepared to accept that at this point the well needed to be re-drilled. Lindsey believed other options should be explored. He stated the Town had locked the well house and did not allow his experts to have access. Schaeffer explained that Lindsey and Strauss gave the town no advance notice and he was out of town at the point that Strauss had requested access. Strauss requested a meeting with the board and staff and his experts. Martinez agreed that a work session would be useful and instructed staff to convene a meeting early next week following the return of Harvey.

## RECREATION DEPARTMENT

**Department Report** – Dudley reported on the activities of the Recreation Department including, the LaSalle Day fireworks display, mailing potential vendor forms, registration for Youth baseball, girls softball, t-ball and coach pitch baseball. Dudley requested to spend \$350.00 to provide a reduced rate for youths participating in activities provided by Extreme Gamez at the 2006 LaSalle Day festivities. Last year at the main park, similar games sold wristbands that were extremely expensive. With a contribution from the Town of LaSalle, wristbands would be sold for \$5.00 for use all day. This would allow many more children to enjoy the festivities. **Rumrill moved to approve spending \$350.00, as a contribution, to Extreme Gamez in order to defray the cost of the wristbands. The Extreme Gamez Company would provide at least 4 games at the Main Park and charge \$5.00 for each wristband. Bruce seconded the motion. Motion carried 4 – 0.** Dudley explained that the Valley High School Band has declined to participate in this years LaSalle Day parade. He inquired as to if the board felt it would be appropriate to pay for an outside group to perform and if so, how much? Salazar suggested contacting the Valley High School Jazz Band recently performed at the Chamber of Commerce dinner. **Asbury moved to approve Dudley to search for other band performers and spend up to \$200.00 for a band for the LaSalle Day Parade. Bruce seconded the motion. Motion carried 4 – 0.** Bruce suggested the band might perform at the main park as well as the parade.

## PUBLIC WORKS DEPARTMENT

**Department Report** – Schaeffer updated the board on the activities of the Public Works department including the condition of the parks, a status update on the Dove Hill well, the cleaning of the storm drain ditches and the upgrading of Beattie and Tower Parks with new cooking grills, waste baskets and picnic tables. Schaeffer requested approval for an ADA drinking fountain for the new shelter in the Main Park. The least expensive fountain would cost \$997.64 (including shipping) and he could have it installed by Memorial weekend. **Bruce moved to approve the purchase of an ADA fountain for the new shelter at the Main Park and spend up to \$997.64 (shipping included). Salazar seconded the motion. Motion carried 4 – 0.** Schaeffer informed the board that a part for the Ford tractor has broken and would require replacing the part that raises and lowers the mower. An attempt to weld the piece was unsuccessful as it was too small to repair and needed to be replaced. The part will cost \$678.00. **Salazar moved to approve the purchase of a hydraulic arm lift from BMG and spend up to \$678.00 to repair the tractor. Asbury seconded the motion. Motion carried 4 – 0.** (remove) “Salazar inquired about the safety of the homes along the ditch road in the Dove Hill Estates development. She stated the road was open to the public and may pose a hazard to children or other residents.” (replace) “Salazar stated that several individuals use the ditch road for walking and for riding bikes and 3-wheeleers teenagers and children have been observed trying to harm wildlife on the creek and Dove Hill homeowners and other individuals allow dogs to run in

the creek disturbing wildlife and also allow dogs to relieve themselves in and around the creek. She stated that several homeowners were told by Patriarch that they could not use the road except to access their backyard for repairs. She also stated a concern for emergency vehicles to have access to the road for the rear of homes.” She inquired about the possibility of a sign or other safety precautions.” Schaeffer will investigate the possibilities.

## FINANCE DEPARTMENT

**Department Update** – Sorenson updated the board on a letter received from the Office of the State Auditor. Sorenson has been in contact with the Town’s auditor, Cole & Crosier, PC, and the concerns of the Office of the State Auditor have been addressed to the satisfaction of the department. The two main areas, depreciation method used for depreciable assets and the reporting of related revenues in accordance with GASB Codification section 2200, have been addressed for this year as well as going forward for next years budget cycle. Sorenson also reported on the upcoming CML Conference in June and the March 2006 Financial Statement. The March Financial Statement were all within expectable perimeters with the exception of the Sanitation Enterprise legal general ledger. The expenditures for legal services were larger than expected due to the lagoon. Salazar asked if other GL lines could be reduced to offset the legal expenses. Sorenson stated department heads would continue to keep a close watch on future expenditures but the situation at the lagoon was unforeseeable. Bruce inquired as to if the budget was reviewed on a quarterly basis. Sorenson stated the department heads reviewed the budget monthly.

## POLICE DEPARTMENT

**Department Update** – In Harvey’s absence, Sorenson requested to expend \$1,069.70 for the purchase of two new computers (CPU’s) for the Police Department. Two of the computers had completely failed and due to the problems, the Court Clerk could not even enter citations. The request is to purchase these items through CTDcomputers.com, a local business, due to the necessity of having a computer professional close and able to immediately respond to any needs of the department. Last year the Finance Department purchased a new computer through another company and CTDcomputers.com’s prices are competitive. **Rumrill moved to approve the purchase of two (2) new computers for the LaSalle Police Department from CTDcomputers.com and expend up to \$1,069.70. Salazar seconded the motion. Motion carried 4 – 0.**

## OTHER

Other informational items included; a North Front Range MPO Hot Topic, an North Front Range Transportation and Air Quality Planning Council meeting, a LCR 5 Transportation Study Open House, two (2) CML Issues Update and an invitation from the Office of Intergovernmental Affairs to a Federal Forum. Dudley and Schaeffer presented the board with an opportunity to purchase some very well maintained and affordable used playground equipment. Another municipality is disposing of this equipment and if LaSalle were interested in bidding on the playground the board would need to advise staff as to an amount. Consensus of the Board suggested bidding \$2,300.00 for the playground equipment.

Salazar addressed the recent editions of the Greeley Tribune’s Two Cents articles; (Bruce and Salazar provided copies) and the underlying issues surrounding some unsightly properties in and around LaSalle.

Salazar wanted to discuss what is being and what can be done to clean up around the town. (added) “Salazar stated that she is concerned about the graffiti and gang signs under the overpass and on the road across from the LaSalle Town boundary sign.” Martinez explained that enforcing the ordinances concerning the issue is a matter of processes. Each citation issued must go through the proper channels and steps. Along the process, each time frame is given toward abatement. This is often not a speedy process but a necessary one. Staff stated that the town is “in process” with a number of properties and is proceeding along the prescribed requirements. With regard to the articles, we as citizens of LaSalle must look objectively at what is being said by others around us. Rumrill requested to place the issue on the agenda next meeting under the heading of “New Business”. Salazar continued with another article she had read in a newspaper entitled “New policy old fashioned police work” and included a brochure from the City and County of Denver on How to be a Good Neighbor. She stated that the Community Resources Officer would be happy to (remove) “assist the town with the program.” (replace) “share information with the town.”

**Meeting adjourned at 10:19 p.m.**

Submitted by,

Bradley K. Sorenson  
Town Clerk / Treasurer