

PUBLIC HEARING - CONTRACT & APPLICATION FOR PERPETUAL USE OF CBT WATER

Mayor Reich opened the public hearing at 7:02 p.m. Reich stated the Contract & Application for Perpetual Use of CBT Water was an annual transfer for any shares procured during the past calendar year for the use of the Town; calendar year 2005 included 25 shares. Reich requested comments from the audience or the Board, hearing none closed the public hearing at 7:03 p.m.

CALL MEETING TO ORDER

Mayor Reich called the regular meeting of the Board of Trustees to order at 7:03 p.m. Reich recognized Carl Harvey, Operations Director & Police Chief, for his 33 years of dedicated service for the Town of LaSalle and presented a plaque to Harvey on behalf of the entire Board of Trustees, staff and the Town of LaSalle.

ADDITIONS TO THE AGENDA – Harvey indicated there were no additions to the agenda.

ROLL CALL

Paul Aragon – present

Claudia Reich – present

Chris Callaway – present

Tony Asbury – present

Jane Rumrill – present

Andy Martinez – absent

Tony Trevino – absent

Others present were:

- Carl Harvey – Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Toni Polland – Deputy Town Clerk
- Holly Bruce

MINUTES 1/24/06

Asbury moved to approve, as presented, the minutes of the regular meeting held on 1/24/06. Aragon seconded the motion. Motion carried 4 – 0.

WARRANTS 02/14/06

Sorenson indicated there was one addition to the warrants, an invoice for \$435.00 to the City of Evans for basketball dues in 2005 and 2006. Asbury asked about the insurance invoice. Sorenson indicated the invoice was for ½ (6 months) of the policy. Asbury inquired about the Apple Time invoice. Harvey stated the items were for public relations items to give away such as pens, pencils, erasers etc. Reich asked if our internet was costing us more this year. Sorenson indicated the invoice for MT3 Solutions was our once a year web site hosting services. **Asbury moved to approve the warrant’s list dated 02/14/06 for the amended total of \$79,788.56 and staff salaries dated 1/27/06 for \$26,529.80. Callaway seconded the motion. Motion carried 4 – 0.**

ORDINANCE 2 – 2006, Contract & Application for Perpetual Use of Colorado Big Thompson Water

Sorenson stated the ordinance was discussed at the last meeting and was required for the use of the 25 shares of CBT transferred to the town last year. **Rumrill moved to approve Ordinance 2 – 2006, Contract &**

application for Perpetual Use of Colorado Big Thompson Water. Asbury seconded the motion. Motion carried 4 – 0.

RESOLUTION C – 2006 - April 2006 Ballot Issue

Harvey stated Resolution C- 2006 was for the April 2006 Ballot Issue including the extension of the 1.5% sales and use tax, which is presently scheduled to expire July 1, 2007. **Rumrill moved to approve Resolution C – 2006, April 2006 Ballot Issue. Callaway seconded the motion. Motion carried 4 – 0.**

RESOLUTION D – 2006 – Dove Hill Estates Initial Acceptance Phase 2 / LOC Revision

Reich presented Resolution D – 2006 Dove Hill Estates Initial Acceptance / LOC Revision. **Rumrill moved to approve Resolution D – 2006 Dove Hill Estates Initial Acceptance Phase 2 / LOC Revision. Asbury seconded the motion. Motion carried 4 – 0.** Harvey noted that at initial acceptance of Dove Hill Phase 1, each Certificate of Occupancy was required to be presented before the Board of Trustees until all items of initial acceptance is authorized. The Board concurred that this procedure would continue to be in effect for Dove Hill Phase 2.

PLANNING & ZONING COMMISSION

Polland reported on the Planning & Zoning Commission in the absence of the chairman. Polland stated the commission forwarded the resignation submitted by Chuck Rybar. **Asbury moved to accept, with regrets, the resignation of Planning & Zoning Commission member Chuck Rybar. Aragon seconded the motion. Motion carried 4 – 0.**

Polland continued with the new business synopsis for A & R Transmission & Auto Repair, she explained there had been some delays with processing this business synopsis but at this point corrections have been made and the Planning & Zoning Commission recommended approval. **Callaway moved to approve the business synopsis for A & R transmission & Auto Repair. Rumrill seconded the motion. Motion carried 4 – 0.** The next business synopsis was Bill's Repair & Vehicle Fitness Center, 107 Main Street. The business is located in the Central Business District, and is considered a "grandfathered" use. The commission recommended approval for the business synopsis with three (3) conditions. **Rumrill moved to approve the business synopsis for Bill's Repair & Vehicle Fitness Center with the following three (3) stipulations: 1). There will be no auto painting in the building. 2). The signage will be in compliance with town code no later than March 1, 2006. 3). No residential occupancy uses in the building. Callaway seconded the motion. Motion carried 4 – 0.**

Polland provided information on the Central Business District. David Cole had posed questions for alternative zoning for the CBD. Polland stated the town's comprehensive plan supported maintaining the area as a central business district and an amendment to the comp plan would be necessary to proceed with any changes. Harvey noted that statutorily the comprehensive plan is suggested to be updated every five to ten years and currently we are six years into the document. The questions about other properties in the district that have been converted to residential uses were discussed. Staff will research these properties.

RECREATION DEPARTMENT

Department Report – Harvey reported in Dudley’s absence. The Town Staff would like to use LaSalle Day funds traditionally reserved for hot air balloons, to arrange low cost entertainment for children at the Main Park during the festivities. In the past hot air balloons were available for free rides, this year the balloons will not be attending. Staff would like to use the \$400.00 usually spent on the balloon rides to subsidize the rides provided by inflatable games vendors participating at LaSalle Day. Last year the inflatable games were extremely expensive and several children were unable to participate. The Board concurred that the inflatable game vendors were too expensive and agreed to use the \$400.00 if necessary to keep the costs down. The Board directed staff to negotiate directly with the vendors and explore all options available to reduce the cost and maximize the LaSalle Day revenue.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer reported to the board on the activities of the Public Works department including; Clean-up / Burn Day, the Dove Hill non-potable well, mapping the water/sewer mains, dust control activities, potable water testing, employee injury and employee comp time. Schaeffer stated all arrangements for the dumpsters have been made and removal of the hazardous material through the Weld County Health Department. March 25th and 26th were suggested for the Clean-up / Burn day. The alternate days could be April 1st and 2nd. **Asbury moved to approve March 25th and 26th as the LaSalle Clean-up / Burn Day. Alternate days will be April 1st and 2nd. Aragon seconded the motion. Motion carried 4 – 0.** After discussion with the Board, the prices were set for the drops and tire surcharges. Schaeffer informed the Board of continuing issues with the Dove Hill Well. Based on the most recent problem Schaeffer suggested that the well needed a complete cleaning and maintenance of the system inside the well house. In addition, he thought it would be good idea to have the town’s engineer, Reid Bond, to become involved with the direction of the well from the beginning this spring in order for Bond to be thoroughly informed if the issues continue. **Callaway moved to approve the complete cleaning and maintenance of the Dove Hill well house system and to instruct Reid Bond to monitor and advise the Town as to the condition of the well. Aragon seconded the motion. Motion carried 4 – 0.** Schaeffer stated he had become aware of a Cube CCTV sewer line inspection system. The Cube was fully included within a Dodge van and is for sale at \$5,000.00. Based on the cost for camera service it would save money in the long run for the Town to maintain its own CCTV system. Schaeffer will explore the possibilities and report back to the board.

FINANCE DEPARTMENT

Department Report – Sorenson presented the Board with the annual Conservation Trust Audit. Sorenson explained the audit was to verify that the Conservation Trust, (Lottery), monies were being used according to the guidelines. Included were a listing of all expenditures and a suggested breakdown for the audit due April 1st. **Callaway moved to approve the suggested breakdown of Conservation Trust Expenditures as presented. Asbury seconded the motion. Motion carried 4 – 0.** Sorenson explained the request by the Northern Colorado Water Conservancy District was required by the Town to certify that all allotment contracts for the Colorado Big Thompson Project were used within the boundaries of the Northern Colorado Water Conservancy District. **Aragon moved to approve the Mayor’s signature certifying that all water users by the Town water system are included within the boundaries of the Northern Colorado Water Conservancy District. Rumrill seconded the motion. Motion carried 4 – 0.** Sorenson stated he had

received a letter from Steve Davis, 227 S. 4th Street. Davis was currently being charged for trash service with the Town and he contracts separately with B & C for his apartment's dumpster. He felt he had been overcharged for this service and requested a refund. Sorenson explained the policy was to allow residents to use other trash services through the use of the "Request for discontinuance of town trash service" form. Reviewing the property file found the appropriate form was included for 227 S. 4th Street and Davis had been overcharge \$409.25 going back to November 2001. Sorenson recommended issuing a credit adjustment for the appropriate amount and crediting the account for future water payments. **Callaway moved to approve the issuance of a credit adjustment or refund of \$409.25 for 227 S. 4th Street, Steve Davis, correcting the overcharge for town trash service. Rumrill seconded the motion. Motion carried 4 – 0.** Sorenson requested expenditures of \$836.23 for the purchase of a desk, file cabinet and a bookshelf. This expense in 2006 was budgeted for \$900.00. **Asbury moved to approve the expenditure of up to \$850.00 for the purchase of a desk, bookshelf and file drawer for the finance department office. Aragon seconded the motion. Motion carried 4 – 0.** Sorenson reported that the Weld County Elections Staff requested the Town of LaSalle to allow the use of the Town Hall during the August and November elections 2006. Weld County would like to use the Town Hall as a Vote Center. **Callaway moved to approve the use of LaSalle's Town Hall as a Vote Center in August and November 2006. Aragon seconded the motion. Motion carried 4 – 0.**

POLICE DEPARTMENT

Department Report – Harvey reported on the progress of Officer Piper, the condition of the Police department fleet, the status of 3 properties in process of being cleaned up and the activity for the month of January.

OTHER

Other informational items included; a Weld County Department of Public Health Meeting in Evans, two (2) CML Issues Update, a North Front Range MPO update, the February North Front Range MPO Council Meeting Summary and a CDOT draft of Environmental Impact Statement. Harvey presented the Thornton Water Lease Extension and requested approval. **Callaway moved to approve the extension of the LaSalle water lease with the City of Thornton. Asbury seconded the motion. Motion carried 4 – 0.** Harvey presented the 2006 renewal of the contract with Colorado Mosquito Control. The increase was minimal and budgeted for the services in 2006. **Callaway moved to approve the contract for Colorado Mosquito Control 2006 for \$3,080.00. Colorado Mosquito Control will provide services at "hot spot" areas. Asbury seconded the motion. Motion carried 4 – 0.** Trustee Rumrill shared an article on "Junkyard Neighbors", an issue facing many areas in local municipalities.

Meeting adjourned at 8:43 p.m.

Submitted by,

Bradley K. Sorenson
Town Clerk / Treasurer