

CALL MEETING TO ORDER

Mayor Reich called the regular meeting of the Board of Trustees to order at 7:01 p.m.

ADDITIONS TO THE AGENDA – There were no additions to the agenda.

ROLL CALL

Paul Aragon – present	Claudia Reich – present	Chris Callaway – present
Tony Asbury – arrived 7:02	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – arrived 7:11	

Others present were:

- Carl Harvey – Police Chief & Operation Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Brad Laue – Town Attorney
- Toni Polland – Deputy Town Clerk
- Holly Bruce, Brad Deroo, Carolyn Deroo

MINUTES 11/08/05

Rumrill moved to approve, as presented, the minutes of the regular meeting held on 11/8/05. Aragon seconded the motion. Motion carried 5 – 0.

WARRANTS 11/22/05

Sorenson indicated there were no additions to the warrants. Asbury questioned three negative amount entries. Sorenson stated two checks had not cleared the bank in over 6 months and had been voided. The third was a check by the Department of Health returned due to the wrong written test. Rumrill inquired as to the Greeley Medical checkup. Harvey stated this was for two employees; one a CDL testing and one a drug test physical. Asbury inquired about the sweeper parts. Schaeffer indicated this was for the brooms for the street sweeper approved November 8th. Asbury asked if the Xcel Energy warrant was for one month. Sorenson stated there were two billings, one for the regular monthly invoice and one for the monthly streetlights billing. Asbury requested clarification regarding the Spirit of Christmas Tickets. Sorenson stated the tickets were for the Seniors Christmas trip. Martinez inquired concerning the auto repairs. Schaeffer stated the repairs were for the Public Works department truck. Callaway inquired as to the printer repair. Dudley responded the printer repair was for the Recreation Department. **Martinez moved to approve the warrant’s list dated 11/22/05 for the total of \$19,658.30 and staff salaries dated 11/10/05 for \$23,073.57. Callaway seconded the motion. Motion carried 5 – 0.**

DONATION TO THE TOWN – Artwork from George Metcalf

Mr. Metcalf was not in attendance and the donation will be rescheduled.

LIQUOR LICENSE RENEWAL APPLICATION – The Armadillo Club

Harvey stated that all required documentation was complete and all fees have been submitted. **Martinez moved to approve the liquor license application renewal for the Armadillo Club. Rumrill seconded the motion. Motion carried 5 – 0.**

B & C REFUSE – TRASH REMOVAL CONTRACT

B & C Refuse owners, Brad and Carolyn Deroo, returned in front of the Board of Trustees regarding their proposal for an increase to the current contract of \$2.00 per resident monthly. Reich advised B & C Refuse owners, that the board had reviewed the increase proposal during the budget work sessions. At the conclusion of the work session the Board proposed an alternative fee schedule for trash. The new rates would not take effect until January 1, 2006 and at the end of the original contract the process would move to bid for the 2007 fiscal year. **Aragon moved to approve an increase in the contract trash rates effective January 1, 2006. The new rates, to the Town of LaSalle, will be \$9.90 / per month for regular residents and \$9.50 / per month for senior residents. The rates for Citizens of the Town of LaSalle will be \$10.50 / per month for regular residents and \$9.50 / per month for senior residents. Asbury seconded the motion. Motion carried 6 – 0.**

RESOLUTION T – 2005 – Banner Occupational Health Service – Letter of Agreement

Harvey indicated the terms of service provided by Banner Occupational Health Service who will cover drug screens, breath alcohol testing, DOT physicals and case coordination for workers' compensation injury care. The Letter of Agreement will be memorialized in Resolution T – 2005. **Asbury moved to approve Resolution T – 2005, authorizing the mayor to sign the Letter of Agreement between the Town of LaSalle and Banner Occupational Health Service. Trevino seconded. Motion carried 6 – 0.**

RECREATION DEPARTMENT

Department Report – Dudley updated the Board on the basketball and the adult volleyball season. The volleyball season has three weeks and the end of the season tournament remaining. Dudley announced the 2005 Christmas Lighting Contest. This year the judging will be on December 19th from 6:30 p.m. to 8:30 p.m. In past years there has been only one grand prize. This year there will be two categories, Most Decorated Lighting Display and The Holiday Spirit Award. Dudley stated he still has 42 comp hours and will be continuing to reduce them.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer updated the board on the activities of the Public Works department. Information included: the winterizing of the Dove Hill irrigation system, securing of the tennis courts and the batting cage, placing of the Christmas lights and banners, completion of the street sweeper repairs and preparation for the snow plow for winter. Schaeffer requested an expenditure of \$1,095.00 for the 1st application of fertilizer for next year. **Trevino moved to approve spending \$1,095.00 for the 1st application of fertilizer for next year. Martinez seconded the motion. Motion carried 6 – 0.** Schaeffer continued with a request to purchase 50 5-gallon buckets of B.F. 888 for the lagoon additive, cost \$6,450.00. Schaeffer acknowledged that the operating supplies exceed the budget, this was due to the extensive upgrades made to the lagoon during this year. **Asbury moved to approve spending \$6,450.00**

for the purchase of 50 5-gallon buckets of B.F. 888 for the lagoon additives. Trevino seconded the motion. Motion carried 6 – 0. Schaeffer stated he had recently received the 2006 Testing Fees from the Department of Health. These drinking water and wastewater tests will increase 5.2% in 2006.

FINANCE DEPARTMENT

Department Update – Sorenson reported on the North Front Range MPO billing, the Central Weld County Water District summary report used by the Town for water year November 1, 2004 to October 31, 2005 and the Town of LaSalle, Board of Trustees, Christmas Dinner.

POLICE DEPARTMENT

Department Update – Harvey updated the Board on the continuing training of the new Police Officer.

OTHER

Other informational items included; LaSalle Business Association Holiday Lighting Contest, North Front Range MPO Council meeting Summary and North Front Range MPO – LaSalle Hosting acknowledgment. Harvey reminded the Board that this evening was the last meeting in November and inquired if the board would be meeting on both sessions in December. **Martinez moved to vacate the December 27th meeting. Aragon seconded the motion. Motion carried 6 – 0.** Harvey noted that the Christmas and New Years Day fell on Sunday for the coming holidays. He suggested that December the 23rd and January the 2nd would be appropriate days off for the Town employee’s, facilitating business and personal time off. **Asbury moved to approve the selection of December the 23rd, 2005 and January the 2nd, 2006 for the days off for the Christmas and New Years holiday. Trevino seconded the motion. Motion carried 6 – 0.**

EXECUTIVE SESSION

Attorney Brad Laue had requested an executive session to discuss personnel issues. Status under provisions of 24-6-402(4) C.R.S. Laue advised no record need be kept and the recorder could be turned off because he considered all of the discussion to take place in the executive session constituted privileged attorney – client communication. **Martinez moved to go to executive session at 7:42 p.m. Trevino seconded the motion. Motion carried 6 – 0.**

Board reconvened from executive session at 9:45 p.m. Laue noted the executive session was not recorded because it was his opinion all of the discussion that took place during executive session constituted privileged attorney – client communication.

Meeting adjourned at 9:45 p.m.

Submitted by,

Bradley K. Sorenson
Town Clerk / Treasurer