

**CALL MEETING TO ORDER**

Mayor Reich called the regular meeting of the Board of Trustees to order at 8:00 p.m.

**ADDITIONS TO THE AGENDA** – Harvey indicated there were a number of additions to the agenda. Harvey requested to have the new police officer, Travis Starck, officially sworn in, under 9 – Police, the two bids received on the old police cruisers and under 10 – Other, a letter from the Weld County Department of Health and an update on the conversations with the Union Ditch.

**ROLL CALL**

Paul Aragon – present	Claudia Reich – present	Chris Callaway – absent
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – absent	

Others present were:

- Carl Harvey – Police Chief & Operations Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Holly Bruce, Larry Orleans, Travis Starck and Mary Lu Walton

**MINUTES 7/26/05**

**Martinez moved to approve, with the lone correction on page 4, “RE – 1, as opposed to RE – 2” in the 5<sup>th</sup> sentence of the final paragraph, the minutes of the regular meeting held on 7/26/05. Rumrill seconded the motion. Motion carried 4 – 0.**

**SWEARING IN OF NEW POLICE OFFICER**

Harvey requested that Travis Starck be hired at the monthly rate of \$3,083.00 with a 6-month probationary period. **Martinez moved to approve the hiring of Travis Starck as a Police Officer with a monthly salary of \$3,083.00 with a 6-month probationary period. Asbury seconded the motion. Motion carried 4 – 0.** Mayor Reich administered the oath of office to the Town of LaSalle’s new Police Officer, Travis Starck, who started on August 9, 2005

**WARRANTS 8/9/05**

Sorenson indicated there were eleven additions to the warrants, \$150.00 for installation of windows to the Public Works building, \$1,773.52 to Xcel Energy for streetlights, \$5,058.91 to Xcel energy for the monthly electricity bill, \$187.76 for fertilizer and weed killer, \$527.85 to DPC Industries for lagoon chemicals, \$1,000.00 to the US Postal Service for the bulk postage account, \$19.35 to Bradley Sorenson for mileage reimbursement, \$151.68 to Coke for merchandise for resale, \$354.20 to the Voice for advertising and 2 invoices to BMC West for \$56.61 for supplies related to the installation of windows in the Public Works office. A total of \$9,279.88 in additions. Asbury asked if the school has taken over the responsibility of the portable bathrooms at the fields. Dudley stated this would be our last invoice for bathrooms at the fields. Asbury asked about the frequency and locations of the mosquito spraying. Harvey stated there was to be

4 applications and would report back to the board on the remaining dates and locations. Reich asked if the air conditioning has been repaired. Sorenson stated both units had received service and were up and operating. **Asbury moved to approve the warrant's list dated 8/9/05 for the amended total of \$61,343.57 and staff salaries dated 7/30/05 for \$23,458.37. Martinez seconded the motion. Motion carried 4 – 0.**

#### **ENVISION – A Presentation**

Reich introduced Mary Lu Walton, from Envision, to provide the Board of Trustees with a short presentation in support of the adoption of a resolution in support of Initiative 100 that will appear on the November 1, 2005 ballot. Ms. Walton explained the history and primary purpose of Envision. She went on to provide a short explanation of what Envision was requesting in the form of Initiative 100. Lastly she presented the board with a sample resolution in support of the initiative. Reich thanked Walton for her time and stated the board would consider the resolution.

#### **PLANNING & ZONING**

Orleans wished to thank the town's staff for the professional manner in which business is conducted in the Town of LaSalle. Orleans presented Weld County Referral Brehon RE-4198 noting this referral was located east of Peckham on WCR 44, outside of the town's growth boundaries. **Martinez moved to approve WCR Brehon RE - 4198 by checking the box we have reviewed the request and find no conflicts with our interests. Aragon seconded the motion. Motion carried 4 – 0.** Orleans closed by reminding the board that the Planning and Zoning Commission still has one remaining opening and any applicant suggestions would be appreciated.

#### **RESOLUTION Q-2005 – Weld County Juvenile Assessment Center**

**Martinez moved to approve Resolution Q - 2005, in support of the Weld County Juvenile Assessment Center. Aragon seconded the motion. Motion carried 4 – 0.**

#### **RECREATION DEPARTMENT**

**Department Report** – Dudley updated the Board on adult softball, youth volleyball and Flag Football registration. Dudley continued by clarifying the loss of the youth tackle football program. He explained that due to a number of participants wishing to play for a particular coach in Platteville the number of participants were down significantly this year. Due to the drop in participants LaSalle was unable to field more than two (2) teams. Based on that the Weld County Football League has decided not to allow LaSalle to participate in its league this year. Dudley has contacted all of the teams in the league and agreed to schedule the one remaining LaSalle team to play them during their bye week. The games will not count in the standings and LaSalle will provide officials for each game. Harvey stated that many towns have been allowed to participate in the league with less than the required number of teams in the past. Dudley stated he was not aware of all of the details surrounding those other towns. Reich requested a copy of the bylaws for inspection and to address past president. Dudley stated that while he was secretary of the league he did not have a copy of the bylaws but would request one. Reich asked if there were any other factors that may have led to the decline in participation, other than the Platteville coach. Dudley stated that some

parents had expressed some concern over coaches. Reich asked about the recreation department's investigation process regarding those concerns. Dudley stated there was no formal investigation process. Harvey noted that in the past there was indeed a formal process for evaluating the program at the end of the season and investigating any concerns that were brought forward. Reich instructed Dudley to put in place a formal evaluation and follow-up program to assess the town's recreation programs at the end of each season. Dudley stated that Mitch Bruce would be returning and he would like to rehire him as the fall recreation supervisor. The board agreed with that decision. Harvey stated that without a full football program the supervisor should be working fewer hours than originally anticipated. Dudley concurred. Dudley requested permission to spend up to \$300.00 to attend the 2005 Colorado Parks & Recreation State Conference to be held September 28<sup>th</sup> – 30<sup>th</sup> in Grand Junction. **Asbury moved to approve spending up to \$300.00 for the Recreation Director to attend the Colorado Parks & Recreation State Conference in Grand Junction, September 29<sup>th</sup> – 30<sup>th</sup>. Aragon seconded the motion. Motion carried 4 – 0.**

#### **PUBLIC WORKS DEPARTMENT**

**Department Report** – Schaeffer updated the board on the activities of the Public Works department including; the completion of the 2005 overlay project, the progress of the lagoon upgrade project and the reduction of accumulated comp time by the Public Works staff. Aragon asked Schaeffer the status of the town's DO and BOD. Schaeffer stated our DO was between 2 – 4 and the BOD was holding at 31. Rumrill asked if the owners requesting the move of the lagoon gate had been in contact with the town. Harvey stated he had returned their call and left a message but they had not yet returned his call. Schaeffer stated that Phase II of Dove Hill was now under way, beginning with the sewer line. Reich stated she had noticed a large tree on 2<sup>nd</sup> Ave. blocking the speed limit and stop sign. Harvey will investigate during the weekly drive around.

#### **FINANCE DEPARTMENT**

**Department Update** – Sorenson reported on the status of the 2004 audit, the monthly water usage, the delay in the completion of the Town Hall roof and the finalization of the purchase of two (2) \$100,000.00 certificates of deposit from Colorado East Bank.

#### **POLICE DEPARTMENT**

**Department Update** - Harvey reported he was continuing work on the Police SOP and would have it available for review in the near future. Harvey stated he had received two bids for the police cruisers that the town replaced recently. One from Bradley Sorenson for \$2,250.00 and one from Hatton Industries for \$1,700.00, based on these bids Harvey would request approval to sell one car to Sorenson and one to Hatton Industries. Sorenson having the larger bid, to have his choice of which car he would prefer. **Aragon moved to approve the sale of the two police cars, one to Bradley Sorenson for \$2,250.00 and one to Hatton Industries for \$1,700. Sorenson with the highest bid will have his choice of the cruisers. Martinez seconded the motion. Motion carried 4 – 0.**

**OTHER**

Other informational items included two (2) CML Issue Updates, a Greeley Chamber of Commerce Newsletter, a letter from DRCOG and a North Front Range MPO Hot Topic / MPO Communication Audit. Harvey also presented a letter from the Weld County Department of Public Health and Environment updating municipalities on the developing ordinance concerning the clean-up of properties contaminated by methamphetamine production. During the past week Harvey and the water attorneys for the town met concerning the leasing of shares in the Union Ditch. Harvey updated the board on the progress of negotiations and possible use of these resources. Reich stated that with the upcoming budget workshops she would like to see each committee meet with each department head for approximately 15 minutes once a month prior to the Board of Trustees meeting. Beginning in September the finance committee and the police department committee will meet with their respective department head prior to the September 13<sup>th</sup> meeting and public works and recreation committee will meet prior to the September 27<sup>th</sup> meeting.

**Meeting adjourned at 9:43 p.m.**

Submitted by,

Bradley K. Sorenson,  
Town Clerk / Treasurer