

CALL MEETING TO ORDER

Mayor Reich called the regular meeting of the Board of Trustees to order at 8:00 p.m.

ADDITIONS TO THE AGENDA – Harvey indicated there were a number of additions to the agenda, under Other – two CML updates, a C-DOT Ins & Outs access control plan for Hwy 85 meeting and a LaSalle Business Association luncheon invitation. Under 4, Recreation – a bid from Stonebreaker Fireworks Company for the fireworks show during LaSalle Day. And a stand-alone item, Resolution K – 2005 a cost agreement for the sharing of the costs associated with the LaSalle 17 annexation (from here forward to be know as the Godfrey Bottom Annexation) between the town and Patriarch Developers LLC.

ROLL CALL

Paul Aragon – present

Claudia Reich – present

Chris Callaway – present

Tony Asbury – present

Jane Rumrill – present

Andy Martinez – present

Tony Trevino – absent

Others present were:

Carl Harvey – Police Chief & Operations Director

Bradley Sorenson – Town Clerk/Treasurer

Barry Schaeffer – Public Works Director

Clint Dudley – Recreation Director

Holly Bruce, Tim Evans

MINUTES 4/26/05

Martinez moved to approve, as presented, the minutes of the regular meeting held on 4/26/05. Aragon seconded the motion. Motion carried 5 – 0.

WARRANTS 5/10/05

Asbury requested clarification on the warrant to Country Johns; Dudley stated we are no longer coordinating restroom facilities with the school and this warrant was for the towns program. Martinez asked for an explanation concerning the bill from Garnsey & Wheeler; Harvey stated it was for a power steering hose assembly for Car 292. Reich had a question concerning the bill for chlorine, Schaeffer stated it was for use in the lagoon. **Asbury moved to approve the warrant’s list dated 5/10/05 for the total of \$68,863.27 and staff salaries dated 4/27/05 for \$24,986.91. Martinez seconded. Motion carried 5 – 0.**

RESOLUTION K – 2005 Establishing a Cost Agreement contract between Patriarch Development and The Town of LaSalle

Harvey explained that Resolution K – 2005 was to establish a sharing of the costs associated with the LaSalle 17 Annexation. **Martinez moved to approve Resolution K – 2005 Cost agreement with Patriarch Development LLC and the Town of LaSalle for the sharing of the costs associated with the LaSalle 17 (Godfrey Bottoms) Annexation and to authorize the Mayor to sign the aforementioned cost agreement. Aragon seconded the motion. Motion carried 5 – 0.**

PLANNING AND ZONING

Reich requested that the committee structure for the Planning and Zoning Commission be placed on the agenda for the next Board of Trustees Meeting as the town is waiting for opinion from the town attorney.

Harvey explained the request by Karen Litfin to temporarily increase the size of her home day care business from a small home day care (five or fewer) to a large home day care (6 – 12) for the summer months only. Harvey stated the State of Colorado requires municipal approval as well as a number of other requirements for licensing. Rumrill questioned precedent on this issue, to which Harvey stated that it has probably happened in the past but this is the first formal request made to the town. Staff requests Board action to address the temporary increase in the capacity of the existing home occupation up to 12 children considering the following stipulations.

- 1) State requires the hiring of an assistant.
- 2) Drop off and pick up times are staggered.
- 3) More than one child from a family, creating less traffic.
- 4) State will perform on site inspections of the Litfin residence.
- 5) Temporary situation during summer months only.
- 6) Pending State approval.

Martinez moved to approve a temporary variance to the home day care capacity limit from 5 or fewer to 5 – 12, pending state approval, for the summer months of 2005 only. Rumrill seconded the motion. Motion carried 5 – 0.

RECREATION DEPARTMENT

Department Report – Dudley updated the Board on the start of the summer baseball program. In addition Dudley requested expenditures of up to \$1,200.00 for Legion umpire fees. **Asbury moved to approve spending up to \$1,250.00 for the first half of Legion Baseball umpire fees. Aragon seconded the motion. Motion carried 5 – 0.** Dudley presented the board with the prices for youth baseball uniforms and requested approval to spend \$1,774.00 for the purchase of uniforms from Garretson's sports. Martinez asked why there were not more bids than just the one from Garretson's. Dudley stated that other bids were accepted. Reich asked how close other bids were to Garretson's. Dudley stated he had done an RFP earlier in the year for all sporting apparel, including hats and Garretson's was very competitive and being local would allow more flexibility in ordering. **Asbury moved to approve spending up to \$1,774.00 for sports apparel from Garretson's Sports. Martinez seconded the motion. Motion carried 5 – 0.**

Dudley stated that interviews were complete for the Recreation Assistant position and requested approval to offer the position to Mitch Bruce. Harvey asked whether a background check had been completed. Dudley stated that references had been called but no background check had been done. Harvey requested that any action made with regard to the hiring of Mitch Bruce be contingent on satisfactory completion of a background check. **Asbury moved to approve the hiring of Mitch Bruce as the Temporary Recreation Assistant at a wage of \$8.75 per hour. Employment will begin on May 16, 2005 and run through July 16, 2005. The schedule will rotate nights and weekends up to no more than 40 hours per week. Offer of employment will be contingent on satisfactory completion of a background check. Martinez seconded the motion. Motion carried 5 – 0.**

Dudley presented the board with the contract for services for Stonebreaker Fireworks Co. Stonebreaker provided the fireworks for LaSalle Day last year and more opinions were favorable concerning their assortment. Harvey stated it was a very quick show and could Stonebreaker be asked to slow the presentation down a little. Reich remembered the show went quickly as well, approximately 10 – 12 minutes. The consensus of the board was that it was a good fireworks display. Dudley requested approval of the Stonebreaker contract for the 2005 LaSalle Day fireworks presentation in the amount of \$2,500.00. **Rumrill moved to approve the contract for services with Stonebreaker Fireworks company and requested spending of \$2,500.00 for the LaSalle Day Fireworks display. Martinez seconded the motion. Motion carried 5 – 0.**

Callaway inquired as to the status of the towns tennis program. Dudley stated the instructor the town contracted with last year was unreliable and he was searching for a replacement without much success.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer updated the board on a number of Public Works related projects. The new testing equipment has all been ordered and should arrive by the end of the week. The lagoon is beginning to look better with regard to the algae situation and aeration times have been increased. The next BOD test is due May 11 and the report to the state on May 31. The 2-step curbing has been put in place at Tower Park and bids will be put in later this week to repair the building. Additional information has been received concerning the water usage required for Dove Hill Phase II and new concerns have arisen about total water usage, augmentation and the performance of the current well. A letter has been sent to Patriarch Development requesting appropriate contractors service the well. (Lesh Drilling and Watertronics)

Schaeffer stated that he, Evans, Sorenson and Harvey had met with 3 gentlemen concerning the caboose project. The men, Adam Glazier, from Rocky Mountain Railways, Jason Midyette from The Time-Table, a Railroad Newspaper and the last Chris was a old railcar expert. These men stated the caboose was in good shape for its age, it was built July 9, 1952, and they felt the town had a good chance to get the caboose on the state register of historical structures. Jason offered to assist with the grant writing and register application process. Sorenson will investigate grants and begin the state register process. Schaeffer also reported that the caboose has been secured with the assistance of Peterson Fabrication donating the steel needed to complete the job. Martinez requested staff to prepare a letter of thanks. Sorenson will follow-up.

FINANCE DEPARTMENT

Department Report – Sorenson updated the board on the April Water billings, the financial statement for April and the correction of the Atmos energy billing. The town has received a \$1,675.00 refund for overpayment of charges associated with city and state taxes.

POLICE DEPARTMENT

Department Report - Harvey reported on the following police related issues; department comp time, the status of the two new police cars, they were shipped April 28 and should arrive mid next week, Sgt. Erazo is still on extended sick leave, no new information on the insurance claim for car 292 and the police activity for the month of April.

Harvey also reported that he has received Officer Brad Borst's resignation, effective May 11 due to personal concerns and private business ventures. **Martinez moved to accept with regrets the resignation of Officer Borst. Aragon seconded the motion. Motion carried 5 – 0.** The advertisement in the Greeley Tribune has been running since May 6th and ends the 20th. The department has given out 17 applications so far. Harvey hopes to receive enough qualified applicants to make re-advertising the position unnecessary. The written exam is to be given on May 26th and the oral on May 31st.

OTHER

Other informational items included two CML legislative updates, an invitation from the North Front Range MPO for a Partnership Celebration with the City of Evans, a thank you from the Valley High School After Prom Committee for the town's donation to their after prom party, a LaSalle Business Association luncheon meeting notification and Harvey updated the board on a staff meeting with the developers of Sunset Ridge. Clarkson Land has cleared all outstanding development fees and placed \$15,000 in escrow for all aspects of the subdivision process.

Meeting adjourned at 9:18 p.m.

Submitted by,

Bradley K. Sorenson,
Town Clerk / Treasurer