

**CALL MEETING TO ORDER**

Mayor Reich called the regular meeting of the Board of Trustees to order at 8:00 p.m. Due to a recent surgery that limits her ability to read, Mayor Reich turned the meeting over to Mayor Pro-Tem Martinez.

**ADDITIONS TO THE AGENDA** – Harvey indicated there was one addition to the agenda; under 10, Other – an update from the Department of Labor and Employment on the Corrective Action Plan for the former Everyday store.

**ROLL CALL**

Paul Aragon – present	Claudia Reich – present	Chris Callaway – arrived 8:10
Tony Asbury – present	Jane Rumrill – present	
Andy Martinez – present	Tony Trevino – present	

Others present were:

- Carl Harvey – Police Chief & Operations Director
- Bradley Sorenson – Town Clerk/Treasurer
- Barry Schaeffer – Public Works Director
- Clint Dudley – Recreation Director
- Holly Bruce, Tim Evans & Gladys Mascarenhas

**MINUTES 3/22/05**

**Asbury moved to approve, as presented, the minutes of the regular meeting held on 3/22/05. Trevino seconded the motion. Motion carried 5 – 0.**

**WARRANTS 3/22/05**

Sorenson stated there were two additions to the warrant list, an additional \$79.70 in restitution to Carol Connell and the Sam’s Club bill for \$506.71. Martinez requested clarification on the warrant to the Secretary of State. Sorenson indicated the payment was for Election Officials training that he would be attending the week of April 18<sup>th</sup>. Asbury asked for an explanation from Dudley on the recreation warrants to the town of Kersey and to the recreation director. Dudley stated he warrant issued to him was for monthly use of his personal vehicle and reimbursement for food items he had purchased for a soccer event, the warrant to the town of Kersey was for Volleyball team registration. In years past the town of LaSalle has partnered with the city of Evans for volleyball, this year Evans was unable to provide the program and Kersey was chosen to replace Evans as program partner. Asbury inquired from Harvey clarification on warrants for vaccinations, PD Pack Sets, 3 Radios and a warrant for record storage. Harvey stated the warrant for vaccinations were part of the blood borne pathogens program and all officers would be receiving vaccinations. The pack sets were the new communications units for the officers. The 3 radios were for the mobile units and were not included in the purchase of the new police cars but the town would be receiving \$1000.00 per radio as part of a DOLA grant. The warrant for records storage was to build shelving for old accounting documents freeing up space to park the new police cars. Reich inquired as to the warrant for the purchase of mints. Harvey stated the mints were purchased for the police department to distribute, he was unaware of the size of a “small” order and did not anticipate such a large quantity. **Asbury moved to approve the warrant’s list dated 4/12/05 for the total of \$66,880.86 and staff salaries dated 3/31/05 for \$24,893.42. Aragon seconded the motion. Motion carried 6 – 0.**

**CABOOSE – CITIZEN PROPOSAL**

Mayor Pro-Tem Martinez recognized Tim Evans who wished to address the board on the issue of the impending removal of the Union Pacific caboose located next to the Community Center. Evans represented a number of citizens that were concerned about losing a long-standing town landmark. Evans, due to his former relationship with the Town of LaSalle and the Board of Trustees, was well aware of the risk and liability posed by the caboose and understood the financial constraints the Board had to take into consideration when the decision was made to remove the rail car. In conversations with many local citizens a ground swell of support for finding a way to save the caboose was underway and Evans would request that the board reconsider removal of the car while efforts continued to raise funds and locate volunteers to refurbish the structure. Harvey indicated staff's main concern was for the liability posed by the current condition of the caboose and the possibility of personal injury was highest factor in determining the risk assessment. Evans acknowledged the need for safety and security of the caboose and indicated that it would be possible to weld metal plates over the windows and doors, permanently securing the interior of the car. Evans went on to outline a plan to remove the old finish and repaint and refurbish the exterior of the caboose through a combination of volunteer workers and donation of supplies and money. For the future security of the caboose ideas ranging from flood lights to motion sensors were presented. The local newspaper would be contacted to inform more citizens of the "Save Our Caboose" campaign and staff would include contact information of the town's web site. **Trevino moved to place a hold on any further action to remove the caboose and appoint Tim Evans as head of a citizens committee to refurbish the exterior of the rail car, conditional upon the physical securing of the interior of the car as soon as possible and no later than LaSalle Day (July 9<sup>th</sup>, 2005). Asbury seconded the motion. Motion carried 6 – 0.** The board requested an update from the citizens committee at the regular meeting scheduled for May 10<sup>th</sup>.

**COLORADO MOSQUITO CONTROL PROPOSAL**

Harvey explained he had received a proposal from Colorado Mosquito Control that was in line with the request made by staff to cover only the "hot spots" within the boundaries of the town as well as fogging certain areas 12 to 15 times during the spring and summer. The cost of this proposal will be \$2,9000.00. During budget meetings \$2,500.00 was set aside for mosquito control. **Asbury moved to approve spending up to \$2,900.00 for mosquito control according to the proposal submitted by Colorado Mosquito Control. Aragon seconded the motion. Motion carried 6 – 0.**

**LASALLE FIRE DEPARTMENT SPECIAL EVENTS LIQUOR LICENSE**

Harvey explained the application filed by the LaSalle Fire Department was consistent with the ones submitted in the past for their annual event. **Rumrill moved to set the Public Hearing date for the LaSalle Fire Department Special Events Liquor License on March 26, 2005 just prior to the regular Board of Trustees meeting at 8:00 p.m. Trevino seconded the motion. Motion carried 6 – 0.**

**RECREATION DEPARTMENT**

**Department Report** – Dudley updated the Board on the progress of the summer brochure, the advertising for the recreation assistant position, and his attendance at the Small Communities Summit in Winter Park. Dudley informed the board on the progress of the clean up and reopening of the museum at the Community

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Center. A collection of Union Pacific memorabilia was donated in a ceremony on Monday April 11<sup>th</sup>. The museum will now be open for public viewing by appointment only and community volunteers will operate the viewing.

With LaSalle Day quickly approaching, Dudley sought direction from the board on securing the band and fireworks display. The consensus of the board was to maintain the same price range as last year. Harvey noted that the sale of T-shirts last year was down from previous years and could mainly be attributed to not selling the shirts at the main park and not partnering with a local groups as well as the late arrival of the t-shirts from the supplier.

**PUBLIC WORKS DEPARTMENT**

**Department Report** – Schaeffer updated the board on a number of Public Works related projects including; new Moody well maintenance contractors, tree trimming in the main park, application of fertilizer in the parks, routine vehicle servicing and the final results and costs of Spring clean up day. The repairs to the Tower Park have been completed but the landscaping was not completed to acceptable standards. Schaeffer explained work that he would be doing to the sprinklers system and upgrading the landscaping in order to facilitate easier maintenance and a more pleasing overall appearance. Schaeffer updated the board on the situation at the lagoon and the recommendation by the town’s engineer for the purchase of testing equipment. More information will be provided concerning pricing as estimates are gathered.

**FINANCE DEPARTMENT**

**Department Report** – Sorenson presented the board with an update on the March MPO billing, monthly water usage and his attendance at an emergency North Front Range MPO meeting. In addition, he presented the board with a procedural change to address delinquent utility billing. The policy change would more closely adhere to the ordinance while maintaining the ability of the town to address each situation with consistency. The policy would more aggressively address those individuals in excess of 60 days past due on their utility payments. **Rumrill moved to approve the proposed finance departments plan to notify those customers delinquent beyond 60 days in their utility payment and take measures up to and including discontinuance of service in accordance with Municipal Utilities, Article I sections 13-1 through 13-10 of the LaSalle Municipal Code. Callaway seconded the motion. Motion carried 6 – 0.** Lastly Sorenson provided the board with an inventory list of outdated office equipment and furniture. All options have been explored for the disposition of these items and permission is being sought to sell any item that may have value and dispose of all equipment that is of no use. A listing of usable equipment and furniture will be placed at the regular posting location at town hall and on the Town of LaSalle web site with contact information for those interested in the purchase of those items. All other outdated equipment and items of no value will be disposed of by April 24<sup>th</sup>. The board was in agreement with this proposal and instructed Sorenson to proceed.

**POLICE DEPARTMENT**

**Department Report** - Harvey reported on the following police related issues; status of the two new police cars, they are still approximately 3 to 4 weeks out from delivery, the resolution to allow the lease with Colorado East Bank for the purchase of the cars, 3 insurance issues that are currently being investigated,

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the status of Sgt. Erazo's surgery, departmental vacations and police activity for the month of March.

**OTHER**

Other informational items included the 2004 Annual Drinking Water Quality Report. This report will act as the water quality report for the Town of LaSalle since all of our drinking water comes from Central Weld Water District. CML will be hosting a Spring Outreach Meeting for municipalities. The closest one will be in Ft. Collins on May 23<sup>rd</sup> and staff will attend. The Rocky Mountain Section of the American Waste Water Association will be providing an Action Now Seminar on April 21<sup>st</sup>, Schaeffer will explore the possibility of having a Public Works employee attend. Also included in this section were a Colorado Legislative Report, North I-25 TAC meeting on April 21<sup>st</sup>, the LaSalle Business Association La'Bash scheduled for Monday April 18<sup>th</sup> and a letter from the Department of Labor and Employment concerning the Corrective Action Plan for the former Everyday Store. The monitoring of the property has shown that the remediation process has been very effective and will allow for eventual "no further action" status at this site.

**Meeting adjourned at 10:24 p.m.**

Submitted by,

Bradley K. Sorenson,  
Town Clerk / Treasurer