

CALL MEETING TO ORDER

Mayor Reich called the regular meeting of the Board of Trustees to order at 7:01 p.m.

ADDITIONS TO THE AGENDA – Harvey indicated there were a number of additions to the agenda; under 5 item d, the nomination and approval of Andy Martinez to the Planning and Zoning Commission, under E the annexation of WCR 394, under 7 an expense request form for dust control, under 8 the monthly water usage and an expense request for the town’s municipal judge to attend the 2005 annual judges conference, under 9 a price quote for a mobile data terminal and under 10 the North Front Range MPO annual report, Board member vacancy interviews and ballfield appraisal update.

ROLL CALL

Paul Aragon – present

Claudia Reich - present

Tony Asbury – present

Jane Rumrill – present

Andy Martinez – present

Tony Trevino – present

Others present were:

Carl Harvey – Police Chief & Operations Director

Bradley Sorenson – Town Clerk/Treasurer

Clint Dudley – Recreation Director

Harold Weisberg, Larry Orleans and Richard Johannas

MINUTES 2/22/05

Martinez moved to approve the minutes of the regular meeting held on 2/22/05. Asbury seconded the motion. Motion carried 4 – 0, with Aragon abstaining.

MINUTES 3/1/05

Asbury moved to approve the minutes of the special meeting held on 3/1/05. Martinez seconded the motion. Motion carried 5 – 0.

WARRANTS 2/22/05

Reich requested verification that the invoice from B & B Local Construction was for the Ballfields, Harvey indicated that was correct. Reich also inquired as to the type of gloves on the Galeton invoice, Sorenson stated the invoice covered the purchase of safety gloves, vests and goggles. Asbury inquired as to the P.E.T.S. of Northern Colorado invoice, Harvey indicated the town, by contract, provided care to the animal that had been picked up. Since no owner had been located the cost of the treatment could not be passed through. **Martinez moved to approve the warrant’s list dated 3/8/05 for the total of \$44,381.23 and staff salaries dated 2/28/05 for \$24,844.82. Trevino seconded the motion. Motion carried 5 – 0.**

RESOLUTION F – 2005 Conditional Acceptance Dove Hill Phase II

Harvey indicated Patriarch Developers had reviewed and signed the document and all was in order. **Asbury moved to approve Resolution F – 2005 Conditional Acceptance Dove Hill Phase II. Trevino seconded the motion. Motion carried 5 – 0.**

PLANNING AND ZONING

Orleans presented Weld County Referral –RE 4059 – Margaret Clements & Randy Ewing; this referral is located outside the Town’s secondary growth boundary. Rumrill requested clarification on the nature of the change to the property; Harvey and Reich explained the changes. **Martinez moved to approve the WCR – RE 4059 by checking the box we have reviewed the request and find no conflicts with our interest. Trevino seconded the motion. Motion carried 5 – 0.** At this time Harvey informed the board that all members to the Planning and Zoning Commission must live within the town limits. Orleans asked if there was a length of time requirement, Harvey responded there was not. **Asbury moved to appoint Andrew Martinez as Planning and Zoning Committee chair. Trevino seconded the motion. Motion carried 4 – 0 with Martinez abstaining.** Harvey reported that he and other members of staff had been in contact with Weld County concerning the proposed annexation of portions of WCR 394. He stated that all matters necessary to be completed before the annexation were complete and the county would prefer that all other specific issues were worked out after the formal annexation.

RECREATION DEPARTMENT

Department Report – Dudley reported on various recreation items including the conclusion of soccer and volleyball registration, the summer brochure, LaSalle Day Planning and status of coaching for baseball.

PUBLIC WORKS DEPARTMENT

Department Report – Schaeffer was unable to attend the regular meeting of the Board of Trustees, Harvey reported in his absence. Bids have been received for the tree-trimming project and have been included in the packet. Schaeffer informed Harvey that any of the companies would do a good job with the project and would request approval of one of the bids with no clean up by the company as well as approval to spend the balance of the budgeted dollars on additional trimming in the main park. **Aragon moved to award the tree-trimming project to the low bidder, Top Notch Trimming, and approve expenses up to \$4,940.00 for completion of the project. Asbury seconded the motion. Motion carried 5 – 0.** Harvey indicated that new bids would be placed for the main park trimming project. **Aragon moved to approve spending the balance of the budgeted amount up to \$13,000 for the trimming of the trees in the main park. Trevino seconded the motion. Motion carried 5 – 0.** Harvey then reported on the status of the pumps located on North 4th. Greeley Electric has located the impellers needed to complete the repairs and Schaeffer would request spending \$2,000.00 on 2 replacement impellers. The budget for this project was \$2000.00. **Rumrill moved to approve spending \$2,000.00 for the purchase of (2) impellers for the lift station on North 4th. Martinez seconded the motion. Motion carried 5 – 0.** Harvey continued to report on the Public Works Department activity including required repair on the road around the lagoon due to damage from Eddy Oil vehicles, the ongoing improvements in the operation of our wastewater treatment facility, the repairs to the turf at Tower park due to the Nextel installation, completion of the upgrades to the ball fields and a request

by the new owners of the Thompson Potato building to close the storm water ditch next to their building. The expense request for dust control is also attached and Schaeffer would request approval for Envirotech to make applications on 4th Ave., 5th Ave., Walnut and Railroad Drive. **Martinez moved to approve spending up to \$1,324.40 for the first application of dust control by Envirotech. Asbury seconded the motion. Motion carried 5 – 0.**

FINANCE DEPARTMENT

Department Update – Sorenson reported on the LaSalle Web Site upgrade. The current site can only be updated with the assistance of the site administrator. Sorenson and Dudley met with the administrator, Ted Lontine to discuss upgrading the system in order for staff to update information contained on the site. Included was a request to spend up to \$264.00 dollars to upgrade the site. The board agreed that the site would better serve the community with the requested upgrades and being that the request was below the \$300.00 spending limit referred the decision back to staff for approval. Sorenson indicated he would contact Lontine and have him begin work on the upgrade. Sorenson continued to report on the Monthly water usage and the upcoming spring brochure. Reich indicated that her letter in the brochure would address the watering restrictions for the upcoming year. Sorenson then requested expenditures for the upcoming 2005 Spring Judges Conference. He stated that our municipal judge, Zane Pic, has been recently attending the conference and would like to attend again this year. **Asbury moved to approve spending up to \$405.00 for registration and lodging for Zane Pic to attend the 2005 Spring Judges Conference. Trevino seconded the motion. Motion carried 5 – 0.**

POLICE DEPARTMENT

Harvey reported on the ordering of 3 Motorola mobile radios for the two new vehicles and the K-9 unit, the 6 pack sets we have been given by a grant and the continuing efforts to acquire the 7th set we were to have received. Harvey stated the department should be on the 800 MHZ system by mid March. Other departmental activity including vacations, an insurance claim for unit 292, comp days, and criminal activity for the month was covered. The Valley High School after prom party committee has requested funds for the after prom activities and Harvey requested the budgeted amount of \$500.00 be donated to this function. Harvey went on to state that the town has given in years past in order to facilitate keeping the community youth from being out on the roads following prom. **Martinez moved to approve the donation of \$500.00 to the Valley High School after prom party committee. Trevino seconded. Motion carried 5 – 0.** In conclusion Harvey informed the board of the cost required to outfit the last of the police cars with a mobile data terminal. The expenditure is necessary to equip all three cars. Harvey went on to explain the three options open to the board, deny the expenditure, approve the expenditure and amend the budget or contact the bank involved with the leasing of the two new cars and roll the cost into the lease. Harvey noted that by including the purchase in with the lease the department would still remain within the capital expenditures budget for the purchase of the two new police cruisers. The board agreed that the third option was the most fiscally responsible decision.

OTHER

Other informational items included the scheduling of interviews for the vacancy on the town board. Harvey will contact the applicants and schedule these interviews for 7:30 p.m. and 8:00 p.m. on Tuesday March

15th. Town watering restrictions plus Dove Hill non-potable will be taken under consideration. Staff will provide a review of expenses prior to any decisions on the date for turning on the non-potable system as well as any fees associated with its use. Harvey is in the process of receiving bids on the appraisal of the Ballfields. He will continue to inform the board, as information becomes available. Other items were an invitation from Aims Community College to experience a new driving simulator. It was suggested that staff look into the possibility of bringing the simulator to LaSalle for LaSalle Day. Dudley will investigate the possibilities. Reich updated staff and the board on the recent NFRMPO meeting and introduced Mayor Harold Weisburg from Evans, who was seated in the audience. The last three items were the meeting minutes from the TAC committee of the North I-25 EIS, the LaSalle Business Association Meeting to be attended by staff and the annual report for the NFRMPO.

Meeting adjourned at 8:40 p.m.

Submitted by,

Bradley K. Sorenson,
Town Clerk / Treasurer